

**POLICY STATEMENT****NO. 2.27.00****COORDINATED BY:** Office of Academic Affairs**EFFECTIVE:** April 3, 2012**PUBLISHED ONLINE AT:**<http://www.lsus.edu/Documents/Offices%20and%20Services/PoliciesAndManuals/2.27.00.pdf>**SUBJECT:** Faculty Credentials**I. PURPOSE**

To set forth guidelines on appropriate academic qualifications of faculty.

**II. POLICY**

Definitions: Full-time faculty are employees of the academic staff who hold the rank of Professor, Associate Professor, Assistant Professor, Professional-in-Residence, Instructor, or other full-time rank as defined in Permanent Memorandum 23 of the LSU System ([Ranks, Provisions, and Policies Governing Appointments and Promotions of the Academic Staff](#)). Part-time faculty have less than a full-time academic load and do not hold one of the full-time ranks defined in Permanent Memorandum 23.

Each academic unit is responsible for selecting competent full-time and part-time faculty who are qualified to accomplish the mission and achieve the goals of the university. Review of qualifications includes consideration of: (1) undergraduate and graduate degrees, (2) related work experiences in the field, (3) professional licensure and certifications, (4) honors and awards, (5) a consistent and documented record of excellence in teaching, or (6) other demonstrated competencies and achievements that contribute to effective teaching and student learning outcomes.

The following guidelines should be used in reviewing faculty academic credentials, with exceptions made on the basis of the other considerations cited above. Such exceptions must be documented and approved by the Vice Chancellor for Academic Affairs.

- a) *Faculty teaching baccalaureate courses at the undergraduate level:* A doctorate or master's degree in the teaching discipline, a master's degree in another field with 18 hours of graduate work in the teaching discipline, or a terminal degree in the field or a related field.
- b) *Faculty teaching graduate and post-baccalaureate course work:* A doctorate or terminal degree in the teaching discipline or a related discipline, or a master's degree in the teaching discipline and professional licenses/certifications specifically relevant to the course work. All full-time and part-time faculty assigned to a graduate course must also be reviewed and approved by the Graduate Council as per the Graduate Policies and Procedures Manual ([Graduate Policy Manual](#)).

- c) *Graduate teaching assistants*: A Master's degree in the teaching discipline or 18 graduate semester hours in the teaching discipline with direct supervision by a faculty member experienced in the teaching discipline, regular in-service training, and planned and periodic evaluation.

Approved by:

Vincent Marsala  
Vincent J. Marsala, Chancellor

Paul Sisson  
Paul Sisson, Provost and VC Academic  
Affairs

This policy was written, approved and published in accordance with LSU Shreveport General Policy **1.01.01 Policy Manual** published at [Policy Manual](#).