



SHREVEPORT

Office of the Chancellor

POLICY STATEMENT

NO. 1 12.00

COORDINATED BY Office of Business Affairs

EFFECTIVE June 3, 1991

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REVISED

SUBJECT Procedure For Raising And Lowering the United States Flag

I. PURPOSE

To establish the responsibility and procedure for raising and lowering the United States flag.

II. GENERAL POLICY

The general responsibility for raising and lowering the United States flag is assigned to Campus Police.

The flag will be raised and lowered in accordance with recognized standard procedure.

The flag shall be flown at half-staff only at the following times:

1. On Memorial Day until noon only, then raised to the top of the staff.
2. For thirty (30) days from the death of the President or a former president of the United States (Presidential Proclamation 3044).
3. From the day of death until interment for the Governor of the State of Louisiana (Presidential Proclamation 3044).
4. On the day of death and the following day for a United States Senator or United States Representative from Louisiana (President Proclamation 3044).
5. On special days of national mourning proclaimed by the President of the United States.
6. On days of mourning proclaimed by the Governor of the State of Louisiana.
7. On days of mourning proclaimed by the President of the LSU System.
8. On days of mourning proclaimed by the Chancellor of the Shreveport campus.

The same policy and procedure as outlined above shall be observed for flying the State flag on campus.

Recommended: William L. Ferguson
William L. Ferguson
Vice Chancellor for Administration
and Finance

6/3/91
Date

APPROVED: John R. Darling
John R. Darling, Chancellor

6/3/91
Date