



SHREVEPORT

One University Place • Shreveport, LA 71115 • (318) 797-5000

**Memorandum of Understanding
among**

Caddo Parish District Attorney's Office, Caddo Parish Sheriff's Office, Forensic Nurse Examiners of Louisiana, Inc., LSU Shreveport, Project Celebration, Inc., and Shreveport Police Department

Caddo Parish District Attorney's Office, Caddo Parish Sheriff's Office, Forensic Nurse Examiners of Louisiana, Inc., LSU Shreveport (LSUS), Project Celebration, Inc., and the Shreveport Police Department are in support of coordinated efforts in the response to and prevention of dating violence, domestic violence, sexual assault, and stalking in the LSUS community. This Memorandum of Understanding (MOU) formalizes the commitment of the parties to define responsibilities and share information, when appropriate, related to sexually-oriented criminal offenses involving LSUS students and employees.

Act 172 of the 2015 Regular Session of the Louisiana Legislature requires that all public institutions of higher education initiate a MOU with local law enforcement and criminal justice agencies to outline each organizations' responsibilities, in accordance with applicable state and federal confidentiality laws, regarding sexually-oriented criminal offenses that involve campus community members. The agreement shall be reviewed every two years and updated, as needed.

A prior MOU was established among Forensic Nurse Examiners of Louisiana, Inc., LSUS, Project Celebration, Inc., and Shreveport Police Department in September 2015. This amended Memorandum of Understanding shall supersede the previous agreement.

Description of Agency Services:

The Caddo Parish District Attorney's Office investigates and prosecutes criminal offenders on behalf of the people of Caddo Parish. The Office works with local law enforcement agencies to prevent crime and promote public safety.

The Caddo Parish Sheriff's Office is committed to supporting and protecting the citizens of Caddo Parish. Officers respond to reports of sexual violence, initiate the criminal investigation, and work closely with the LSUS University Police Department in instances regarding student or employee victims.

Forensic Nurse Examiners of Louisiana, Inc. provides a coordinated community response following an incidence of sexual assault or domestic violence. A member of the team will stay with a victim to coordinate and provide necessary support. The role of the Sexual Assault Forensic Examiner (SAFE) on the team is to provide a compassionate and competent forensic-medical exam, collect evidence, and provide crisis intervention.

LSUS is committed to providing a supportive and safe learning environment for all members of the campus community. LSUS works to increase awareness of the issues surrounding sexual violence, as well as provides supportive, confidential services to campus community members following an incidence of sexual violence.

Project Celebration, Inc. is committed to providing comprehensive services to victims of domestic violence and sexual assault, including information and referrals for victims of sexual violence, 24-hour telephone crisis line and counseling support, hospital advocacy during emergency room exams, court advocacy, support groups, and community education. The Sexual Assault Center is accredited through the Louisiana Foundation Against Sexual Assault (LaFASA). All services offered by the Sexual Assault Center are confidential and free of charge for the convenience and well-being of the community.

The Shreveport Police Department plays a vital role in responding to incidents of sexual violence. Officers are often the first to respond to reports of sexual violence, initiate the criminal investigation, and work closely with the LSUS University Police Department in instances regarding student or employee victims.

Agency Responsibilities:

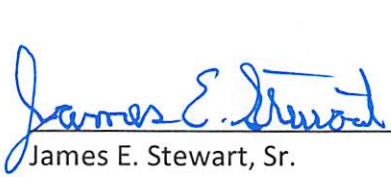
Representatives from each agency will support campus prevention efforts by providing trauma informed care and support to victims of sexual violence; assisting with strengthening policies, educational curriculums, and training events; and participating in educational forums and awareness activities. Additionally, specific responsibilities by each agency is outlined below:

CADDO PARISH DISTRICT ATTORNEY’S OFFICE	CADDO PARISH SHERIFF’S OFFICE	FORENSIC NURSE EXAMINERS OF LOUISIANA, INC.
<ul style="list-style-type: none"> • Provide victim centered response to LSUS community members • Receive referrals from local law enforcement agencies • Serve as an adjudicator in incidents of sexually-orientated crimes on the LSUS campus or involving LSUS community members • Maintain communication between the agency and University Police, to the extent possible • Provide safety/offender updates to University Police • Assist in the training of the University’s response to sexually-oriented criminal offenses • Maintain confidentiality 	<ul style="list-style-type: none"> • Provide victim centered response to LSUS community members • Serve as a secondary investigator (to the Shreveport Police Department) in incidents of sexually-orientated crimes on the LSUS campus or involving LSUS community members • Maintain communication with University Police, to the extent possible • Allocate all resources for evidence collection and custody of said evidence • Initiate referrals as appropriate to the Caddo Parish District Attorney’s Office • Provide safety/offender updates to University Police • Assist in the training of the University’s response to sexually-oriented criminal offenses • Maintain confidentiality 	<ul style="list-style-type: none"> • Provide services to a 7-parish area in North Louisiana • Provide 24-hr care for sexual assault victims • Provide victim centered care by forensic nurse examiners • Conduct sexual assault exams mandated in Louisiana Revised Statute 33:1563(F) • Coordinate with appropriate law enforcement agencies • Provide referrals for follow-up care to appropriate physicians, counselors, support groups, etc. • Maintain integrity of evidence • Maintain Chain of Custody for evidence • Provide court testimony, if needed • Maintain confidentiality

LSUS	PROJECT CELEBRATION	SHREVEPORT POLICE DEPARTMENT
<ul style="list-style-type: none"> • Develop and implement policies and procedures to improve campus safety and prevent sexual violence • Offer prevention and awareness programming to inform the campus about sexual violence and its effects • Offer adequate training to University employees who will assist with the University's response to sexual misconduct offenses • Provide support and services to the campus community following an incidence of sexual violence • Provide prompt and equitable investigations of sexual violence complaints occurring on the LSUS campus or involving LSUS community members, and when deemed appropriate, adjudicate alleged violations of LSUS policy • Maintain communication between the University and the agencies, to the extent possible, regarding sexually-oriented crimes on the LSUS campus or involving LSUS community members • Maintain confidentiality 	<ul style="list-style-type: none"> • Provide 24-hr crisis hotline and refer victims to appropriate support agencies • Serve as victim centered advocates to provide: <ul style="list-style-type: none"> ○ Safety planning ○ Safe housing (shelter) ○ Assistance with protective orders and legal advocacy ○ Community referrals ○ Counseling and support groups ○ Classes and training for life skills, healthy relationships, and employment ○ Individualized advocacy ○ Follow-up care • Participate in educational programming to inform the LSUS campus about sexual violence and its effects • Maintain confidentiality 	<ul style="list-style-type: none"> • Provide victim centered response to LSUS community members • Serve as a primary investigator in incidents of sexually-orientated crimes on the LSUS campus or involving LSUS community members • Maintain communication with University Police, to the extent possible • Allocate all resources for evidence collection and custody of said evidence • Initiate referrals as appropriate to Caddo Parish District Attorney's Office • Provide safety/offender updates to University Police • Assist in the training of the University's response to sexually-oriented criminal offenses • Maintain confidentiality

We the undersigned have reviewed the commitment to coordinate efforts in the response to and prevention of sexually-orientated criminal offenses, including dating violence, domestic violence, sexual assaults, and stalking, on the LSUS campus and in the community and are in agreement with the proposed "in-kind" contributions for government agencies. We further understand our responsibilities with respect to non-disclosure of confidential and private information as required under section 40002(b)(2) of the Violence Against Women Act, as amended (42 U.S.C. 13925(b)(2)) and that victims will be informed of their rights under Louisiana Law through the informed consent process to ensure victim confidentiality.

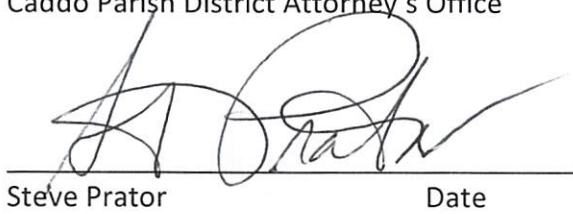
This agreement shall continue in effect unless terminated or amended. This agreement may be terminated at any time with a 30-day notice given in writing by any of the parties.

 5-2-18
Date

James E. Stewart, Sr.
District Attorney
Caddo Parish District Attorney's Office

 2/22/18
Date

Larry Clark, JD
Chancellor
LSU Shreveport


Date


Steve Prator
Sheriff
Caddo Parish Sheriff's Office

 3-6-18
Date

Angela M. Henderson
Assistant Director
Project Celebration, Inc.

 3-6-18
Date

Olivia Jones, RN, BSN, SANE-A
Executive Director
Forensic Nurse Examiners of Louisiana, Inc.

 04/27/18
Date

Alan Crump
Chief of Police
Shreveport Police Department