MEMORANDUM OF UNDERSTANDING
BETWEEN
SHREVEPORT POLICE DEPARTMENT, CADDOPARISH SHERIFF'S
DEPARTMENT, CADDOPARISH DISTRICT ATTORNEYS' OFFICE,
LOUISIANA STATE UNIVERSITY - SHREVEPORT POLICE DEPARTMENT, and
LOUISIANA STATE UNIVERSITY HEALTH SCIENCES CENTER – SHREVEPORT
UNIVERSITY POLICE DEPARTMENT

AND

LOUISIANA STATE UNIVERSITY – SHREVEPORT and LOUISIANA STATE
UNIVERSITY HEALTH SCIENCES CENTER – SHREVEPORT,

Pursuant to La. R.S. 17:3399.14, this Memorandum of Understanding ("MOU") is a
collaboration between the Shreveport Police Department, the Caddo Parish Sheriff’s Department,
Louisiana State University – Shreveport Police Department, Louisiana State University Health
Sciences Center – Shreveport Police Department, (the "Law Enforcement Group"), and Louisiana
State University – Shreveport and Louisiana State University Health Sciences Center – Shreveport,
and (the “Institutions”), each represented by the authorized signatory below.

The law requires that all public institutions of higher education shall enter into and maintain
a written memorandum of agreement with local law enforcement agencies, including the campus
police department, if any, the local district attorney’s office, and any law enforcement agency with
criminal jurisdiction over the campus, to clearly delineate the responsibilities and share
information, in accordance with applicable state and federal confidentiality laws, including but not
limited to trends regarding power-based violence committed by or against students of an
institution. (Power-based violence shall include the offenses listed on Exhibit A.)

With signature to this MOU by all parties, representatives are demonstrating a commitment
to the requirements of La R.S. 17:3399.14. This agreement shall be reviewed annually by each
institution’s chancellor, Title IX coordinator, and the executive officer of the criminal justice
agency, and shall be revised as considered necessary.

Nothing in this MOU entered into by the Parties shall be construed as prohibiting a victim
or responsible employee from making a complaint to both the institution and a law enforcement
agency.

The parties agree as follows:

1. Shreveport Police Department, the Caddo Parish Sheriff’s Department, Louisiana
State University – Shreveport Police Department, and Louisiana State University
Health Sciences Center – Shreveport University Police Department each agree to:

   a. Designate a liaison to serve and work with the Institutions, including each
      Institution’s campus security and Title IX Coordinator, and to serve as the agency’s contact person
      (a designated contact is identified on Exhibit B);
b. Maintain communication and contact with the Institutions and Title IX Coordinators at the Institutions, to the extent able to do so without jeopardizing their own investigation, including meeting with their Title IX Coordinators or others to assist those institutions in resolving power-based violence committed on their campuses by or against students of an institution, and to promote the proper methods of preservation of evidence;

c. Notify the respective Institutions, to the extent able with respect to any confidentiality requirements imposed by law, of any report of power-based violence committed on their campuses by or against students of an institution;

d. Coordinate investigations with the Institutions, to the extent able to do so without jeopardizing their own investigation, to assure that any reported incident involving power-based violence committed on their respective campuses by or against students of an institution is fully investigated;

e. Assist in the development and implementation of training for use by the Institutions related to sharing information and conducting investigations into power-based violence committed on their campuses by or against students of an institution;

f. Share general information with the Institutions about power-based violence committed on their campuses by or against students of an institution with the goal of promoting and improving campus safety;

g. Include on its police reports information related to the status of the alleged victim as a student of an Institution; and

h. Develop and support policies and procedures to establish and maintain meaningful communication between all signatories to this MOU.

2. **Louisiana State University – Shreveport and Louisiana State University Health Sciences Center – Shreveport** each agree to:

a. Designate a liaison to serve and work with the Law Enforcement Group, and to serve as the Institution’s contact person (a designated contact is identified on Exhibit B);

b. Maintain communication and contact with the Law Enforcement Group, to the extent able to do so without jeopardizing their own investigation, including meeting with their Title IX Coordinators or others to assist those in resolving power-based violence committed on their campuses by or against students of an institution, and to promote the proper methods of preservation of evidence;

c. Notify the Law Enforcement Group, to the extent able with respect to any confidentiality requirements imposed by law, of any report of power-based violence committed on their campuses by or against students of an institution;

d. Coordinate investigations with the Law Enforcement Group, to the extent able to do so without jeopardizing their own investigation, to assure that any reported incident involving
power-based violence committed on their respective campuses by or against students of an institution is fully investigated;

   e. Assist the development and implementation of training with the Law Enforcement Group, for the sharing of information and conducting investigations into power-based violence committed on their campuses by or against students of an institution;

   f. Share general information with the Law Enforcement Group, where applicable, about power-based violence committed on their campuses by or against students of an institution, with the goal of promoting and improving campus safety; and

   g. Develop and support the policies and procedures to establish and maintain the communication between all signatories to this MOU.

3. **Term:** This MOU shall be reviewed annually.

This Memorandum of Understanding is hereby accepted and adopted by the following authorized representatives:

**LAW ENFORCEMENT GROUP:**

[Signatures and dates]

**INSTITUTIONS:**

[Signatures and dates]
Power-Based Violence shall include the following offenses:

<table>
<thead>
<tr>
<th>Offense</th>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dating Violence</td>
<td>La. R.S. 46:2151(c)</td>
</tr>
<tr>
<td>Family Violence</td>
<td>La. R.S. 46:2132(3)</td>
</tr>
<tr>
<td>Domestic Abuse</td>
<td>La. R.S. 46:2121.1(2)</td>
</tr>
<tr>
<td>Non-consensual observation of another person’s sexuality without the other person’s consent, including voyeurism</td>
<td>La. R.S. 14:283.1</td>
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<tr>
<td>Video voyeurism</td>
<td>La. R.S. 14:283</td>
</tr>
<tr>
<td>Non-consensual disclosure of a private image</td>
<td>La. R.S. 14:283.2</td>
</tr>
<tr>
<td>Peeping tom activities</td>
<td>La. R.S. 14:284</td>
</tr>
<tr>
<td>Sexual assault</td>
<td>La. R.S. 14:41,42, 43.5, 89, 89.1, 106</td>
</tr>
<tr>
<td>Sexual exploitation</td>
<td>La. R.S. 14:46.2, 82, 86</td>
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<td>Sexual harassment</td>
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<tr>
<td>Stalking</td>
<td>La. R.S. 14:40.2</td>
</tr>
<tr>
<td>Cyberstalking</td>
<td>La. R.S. 14:40.3</td>
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<tr>
<td>Unlawful communications</td>
<td>La. R.S. 14:285</td>
</tr>
<tr>
<td>Unwelcome sexual or sex or gender based conduct that is objectively offensive, as a discriminatory intent, and lacks a bona fide academic purpose</td>
<td></td>
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MEMORANDUM OF UNDERSTANDING
EXHIBIT B

The following individuals are designated as the initial liaisons pursuant to Sections 1(a) and 2(a) of the MOU:

1. Shreveport Police Department
   Lieutenant Janice Dailey
   Janice.dailey@shreveportla.gov
   (318)716-9209

2. Caddo Parish Sheriff’s Department
   Gary Parker, Chief Civil Deputy
   Gary.Parker@caddosheriff.org
   (318)681-0821

3. Louisiana State University – Shreveport Police Department
   Chief Donald Wray
   Donald.Wray@lsus.edu
   (318)797-5082

4. Louisiana State University Health Sciences Center – Shreveport University Police Department
   Chief Vaughn Burris
   Vaughn.burris@lsuhs.edu
   (318)675-6161

5. Louisiana State University – Shreveport
   Cindy L. Maggio, Interim Title IX Coordinator
   Cindy.Maggio@lsus.edu
   (318)797-5117

6. Louisiana State University Health Sciences Center – Shreveport
   Edward Jones, Assistant Vice Chancellor
   Edward.jones@lsuhs.edu
   (318)675-8387