GUIDING PRINCIPLES

All decisions and protocols for reopening campus are driven by the safety and well-being of our students, faculty, staff, and visitors. Safety will continue to be our guidepost. Our intention for Spring 2022 is to have campus open and return to in-person, traditional classes whenever possible. Maintaining physical distancing and enhanced cleaning procedures, placing capacity restrictions on classrooms and common spaces, and staggering faculty/staff workdays and/or encouraging remote work for applicable positions are among the precautions we will take.

We will proceed according to federal and state guidelines while adhering to recommendations from the Centers for Disease Control and Prevention (CDC). Likewise, we are monitoring our own phased approach to reopening campus, as well as the state’s reopening decisions and outcomes.

Plans are subject to alteration based on the evolving nature of COVID-19. LSUS will continue to follow local, state, federal, and CDC guidelines to protect the health and well-being of the LSUS community.

GENERAL HEALTH & SAFETY

As we return to campus, we expect everyone to adhere to the protocols set forth herein to minimize risks and protect the LSUS community’s well-being. The following guidelines apply to everyone who comes to campus. We appreciate your cooperation in placing safety at the forefront of your priorities to help us have a healthy and safe semester.

SAFETY PROTOCOLS

Social Distancing – Maintain physical distancing of six feet whenever possible.

Masks – Masks are required on campus to enter campus buildings, to include classrooms, hallways, bathrooms and common rooms/shared spaces.

Hand Washing/Hand Sanitizer – Wash your hands often with soap and water for at least 20 seconds or, if hand washing is not feasible, use hand sanitizer with at least 60 percent alcohol.

Coughing/Sneezing Etiquette – Remember, if you must cough or sneeze, do so into a tissue or the inside your elbow rather than your hands. This will help to minimize the spread of germs as you touch doorknobs and surfaces.

Cleaning – We will continue to operate using the increased cleaning protocols recommended by the CDC to ensure that all campus buildings are cleaned and sanitized consistent with that guidance.

Symptom Checker – An email based application (using the Qualtrics system) will be utilized to report symptoms and positive cases. All employees and students will receive a daily email prompt to report symptoms and/or a positive Covid test.

Testing - On campus COVID testing is conducted Monday - Thursday 8:30am - 6pm. and Friday 8:30am - 1pm. The test site is located on the first floor of the Business Education Building.

Unvaccinated employees and students are required to test weekly.
HEALTH & SAFETY

The welfare of students, faculty, staff, and guests is the University’s foremost concern. Accordingly, we are adopting a number of practices to minimize risks. That said, safeguarding the campus community is a mutual obligation. The University will take appropriate steps, but members of the community must also be accountable and responsible for their health and the wider community’s health.

UNIVERSITY STEPS

1. Social Distancing
   • Options for remote learning and HyFlex scheduling
   • Limiting capacity for events or moving
   • Events outdoors
   • Physical divides – such as plexiglass
   • Barriers – at desks and frequently visited offices
   • Guidance to direct traffic in stairwells and hallways between classes and throughout the campus

2. Disinfecting & Cleaning
   • Daily cleaning of classrooms, common areas, student services areas, and frequently touched surfaces
   • Disinfecting wipes available in centralized locations for students to wipe down work/desk area at the start of each class
   • Increased number of hand sanitizer and touchless wipe dispensers in high-traffic areas

3. Communication
   • Continued updates to the University’s COVID-19 webpage, or visit http://www.lsus.edu/coronavirus-updates
   • Ongoing messages from the administration about protocols and best practices

PERSONAL STEPS

1. Monitor Your Health
   • Be aware of common symptoms (outlined on page 6) and avoid campus if you experience them

2. Tips & Prevention
   • Wash hands frequently, including after touching common surfaces, using the restroom, or sharing office or school supplies
   • Wear a mask and cover coughs and sneezes
   • Refrain from contact such as handshakes, hugs, or other physical interactions
   • Limit gatherings and maintain social distance

3. Mental Health & Well-being
   This is a difficult time with numerous challenges, and in some cases, individuals may benefit from professional help.

   If you need support and would like to speak to a mental health counselor on the LSUS campus, contact LSUS Counseling Services either by phone at 318-797-5365 or by email at counseling@lsus.edu to schedule an appointment.

   Counseling Services offers a variety of wellness support services to students, including consultations, mental health counseling, an online mental health self-help platform, stress reduction interventions, and more. All services are free and confidential!

   The State of Louisiana also provides tele-counseling options 24/7 for individuals with stress related to COVID-19 by calling 1-866-310-7977.
**TESTING & HEALTH PROTOCOLS**

Testing, quarantine, and contact tracing are a critical part of containing the spread of COVID-19. Testing sites are updated regularly for all parishes at the Louisiana Department of Health website, [http://ldh.la.gov/index.cfm/page/3934](http://ldh.la.gov/index.cfm/page/3934).

On campus COVID testing is conducted Monday - Thursday 8:30am - 6pm. and Friday 8:30am - 1pm. The test site is located on the first floor of the Business Education Building. Unvaccinated employees and students are required to test weekly.

Current recommendations and requirements for individuals who may be positive for COVID-19 or have been exposed to COVID-19 are listed in the table below.

<table>
<thead>
<tr>
<th><strong>COVID EXPOSURE:</strong> VACCINATED</th>
<th><strong>COVID EXPOSURE:</strong> UNVACCINATED</th>
<th><strong>COVID POSITIVE:</strong> VACCINATED</th>
<th><strong>COVID POSITIVE:</strong> UNVACCINATED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vaccinated individuals may continue working if they have no symptoms.</td>
<td>Unvaccinated individuals will quarantine for 10 days.</td>
<td>Self-isolate for 10 days following test.</td>
<td>Self-isolate for 10 days following test.</td>
</tr>
<tr>
<td>Test 3-4 days following exposure.</td>
<td>If no symptoms, you may return to campus.</td>
<td>Return to campus after completing the Certification Form.</td>
<td>Return to campus after completing the Certification Form.</td>
</tr>
<tr>
<td>If symptoms develop at any time, stay home, get tested and report results to university.</td>
<td>Before returning to campus, the Certification Form must be completed.</td>
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</tr>
<tr>
<td>Even if no symptoms develop, get tested within 5 days after exposure, and report results to the university.</td>
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<tr>
<td>Wear a mask at all times for 14 days, even around vaccinated individuals.</td>
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<tr>
<td>Before returning (if positive) complete Certification Form.</td>
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</tbody>
</table>

*If anyone should receive a positive COVID-19 test result, Students are required to notify Dean of Students. Faculty and Staff are required to notify Human Resources.*

Again, **DO NOT COME TO CAMPUS IF YOU ARE SICK OR HAVE BEEN IN CLOSE CONTACT WITH SOMEONE WHO IS SICK.** Students should attend class remotely if feeling ill. You should report your case at: [https://www.lsus.edu/report-a-case](https://www.lsus.edu/report-a-case).

*Students should attend class remotely if feeling ill. You should report your case at: [https://www.lsus.edu/report-a-case](https://www.lsus.edu/report-a-case).*
**MASK INFORMATION**

The University is also a community, and community members are expected to avoid endangering the health of other community members. This is best achieved by wearing a mask when it is not possible to maintain six feet of distance between individuals. Masks must be worn when indoors, regardless of vaccination status, and must cover nose and mouth. Faculty and staff should also wear masks in shared office spaces. **Students in face-to-face classes who refuse to wear a mask will not be admitted to classrooms and may be subject to referral for potential violations of the Code of Student Conduct.**

**SELF-MONITORING & EDUCATION**

The campus community is encouraged to stay abreast of the latest information about COVID-19. Monitoring for common symptoms is an important step in protecting your health and the health of the entire campus. Symptoms typically appear between two and 14 days after exposure, but some people experience no symptoms. More information about COVID-19 symptoms and a self-check to help with decisions about appropriate care are available from the [Centers for Disease Control website](https://www.cdc.gov).

**Symptoms of COVID-19 include:**

- Fever
- Chills
- Cough
- Sore throat
- Fatigue or muscle aches
- Headache
- New loss of taste or smell
- Congestion or runny nose
- Nausea and vomiting
- Diarrhea

**LOUISIANA DEPARTMENT OF HEALTH**

The Louisiana Department of Health (LDH) recommends Covid-19 testing for individuals who are experiencing symptoms such as fever, cough, or shortness of breath. You are encouraged to discuss these symptoms with your primary care physician for guidance on whether and when to get tested. There are a number of vaccination sites around Northwest Louisiana.

To find a site, please review the Louisiana Department of Health Vaccination Location Page. The [LDH Test Site Page](https://www.louisiana.gov) provides additional information on testing and testing sites within Louisiana.

**OPERATIONS**

**INSTRUCTIONAL & LEARNING SPACES**

The University will offer multiple options for students to complete their coursework. This will enable every student to meet their needs, while feeling safe and comfortable.

Course offerings will include on-campus, HyFlex, and 100-percent online classes.

On-campus classes have been adjusted to ensure small class sizes in larger classroom spaces. This will facilitate physical distancing for faculty and students.

On-campus classes have been adjusted to ensure small class sizes in larger classroom spaces. This will facilitate physical distancing for faculty and students.

The University plans to record all face-to-face classes so that lectures can be made available to students who are enrolled in these classes but are in quarantine or otherwise have a permitted reason that prevents them from attending classes. These recordings will be made available in Moodle.

The [HyFlex option](https://hyflex.org) is a hybrid between on-campus and remote. Students will rotate between meeting in a classroom and via video conference.

Courses that are **100 percent online** will continue as normal. Students may login at their convenience and complete coursework and discussion online. All regular faculty and staff support for instruction will continue. Office hours may be held face to face, via video conference or telephone.

**The Student Success Center** will continue to offer academic coaching, Supplemental Instruction, and peer tutoring. Face to face and virtual options will be available. LSUS also offers 100 percent online tutoring via TutorMe on the student’s MyLSUS portal. For more information, contact: success@lsus.edu.

Several spaces around campus will be available as study/remote work areas. These areas will be appropriately spaced and allow students to login to their remote courses if they have other classes in-person that day.

All regular faculty and staff support for instruction will continue. Office hours may be held face to face, via video conference or telephone.

**LSU HEALTH SHREVEPORT VACCINE**

For information on the LSU Health Shreveport Vaccination Sites, please visit the [LSUSHS COVID-19 Vaccination Clinic Page](https://www lsushs.edu).
DINING
Dining will continue to operate in The Port on a distanced with limited seating. Regular cleaning of tables and surfaces will occur, and additional hand sanitizing stations are being added.

RECREATION
Recreation facilities and programs will adhere to social distancing guidelines. These guidelines will include reduced occupancy in the HPE Dance Studio and Weight Room, and enhanced cleaning of fitness equipment. Fitness classes will be offered through both in-person and virtual formats. Masks will be required by all participants in these spaces except when actively engaged in physical exercise.

DEPARTMENTAL & FACILITY
Departmental and Facility resources will be dedicated to daily cleaning of classrooms, high-touch surfaces, and common areas. Best practices for disinfection, according to CDC recommendations, will be followed according the specific type and use of the space.

STUDENT LIFE
Under the University’s plan for the Spring semester, Student Life events and organizations will follow appropriate social distancing guidelines, including holding meetings and events in virtual formats if possible. Socially distanced student organization meetings will be allowed, within room capacity. The University Center Student Organization Lounge can broadcast meetings via webcam technology. Events and programs will be held outside to the extent possible.

REFERENCES & OTHER RESOURCES
- Louisiana Department of Health (LDH) or visit http://ldh.la.gov/
- Centers for Disease Control (CDC) or visit https://www.cdc.gov/
- American College Health Association (ACHA) or visit https://www.acha.org/

ATHLETICS
Athletics facilities and programs will adhere to social distancing guidelines as directed by the NAIA, along with federal, state, and local authorities. These guidelines will include reduced occupancy in the training and weight rooms and enhanced cleaning of locker rooms, team benches, and equipment. Masks will be required by all participants in these spaces except when actively engaged in physical exercise.

FOR YOUR SAFETY AND OURS, MASKS ARE REQUIRED AT ALL TIMES.

LSUS UNIVERSITY