



## Jonathan Cockrell Nabs Safety Award!



*Chancellor Clark presents the Safety Recognition Award to a beaming Jonathan Cockrell*



*This faulty surge protector burned up several years ago in Financial Aid*

In fall of 2013, Jonathan Cockrell alerted the Safety Guy of a recall notice for surge protectors that were in danger of overheating and melting down. Based on this, a campus wide recall resulted in the turn in of over 200 recalled devices. Departments assured the Safety Guy they had thoroughly searched their areas and all devices were turned in. Jonathan continued to find and turn in defective devices and a recent second campus recall netted an additional 15 defective devices. For his tenacity and attention to detail, Jonathan has earned the highly coveted LSUS Safety Recognition Award. He has certainly made our campus safer and possibly prevented major damage and injury. Congratulations Jonathan!

Nominations for the Safety Recognition Award may be made directly to the Safety Guy or any member of the LSUS Safety Committee.

### It's HOT!!!



Summertime in Louisiana means hot, humid weather. Spending too much time in those conditions can increase your normal body temperature (98.6 degrees) to dangerous levels. Prevent a heat related illness from occurring by following these tips to beat the summer heat:

- Pay attention to weather reports and adjust daily routines accordingly.
- Schedule physically strenuous activities for cooler times.
- Dress in light, loose, cotton clothing. Wide-brimmed hats help keep you cool as well.
- Never leave children or pets inside a car, even if the windows are open.
- Get plenty of sleep and eat light, nutritious, and non-fatty meals.
- Be aware that when active in a hot, dry climate salt as well as water are lost in sweat.

# From the Safety

Old picture ←



Welcome back from what is turning into a long HOT summer - please take a look at the article on prevention of heat injuries. As you know, the Louisiana Office of Risk Management is technically our carrier for all of our insurance needs including general liability, workman's compensation, property, and automobile. As such, they determine our annual premium which is currently around \$450,000. A recent agreement between LSU and the Office of Risk Management will allow us to convert to a "high deductible, low premium" policy for our Workman's Compensation coverage. Simply put, this means the fewer injuries we have, the more savings we achieve. This is a great opportunity to save dollars that can certainly be used for other purposes! Now, more than ever, it is important we work safely and identify unsafe conditions before an accident occurs. Please continue reporting unsafe conditions to either Facilities Services or the Safety Guy in HR.

Congratulations to Jonathan Cockrell for being our latest recipient of the highly coveted LSUS Safety Recognition Award. Please keep those nominations coming to any member of the Safety Committee or the Safety Guy.

Hope your semester gets off to a great start—just remember the famous safety slogan "Safety is as simple as ABC - *"Always Be Careful"*

**SG**

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## LSUS Employee Safety Responsibilities

Per LSUS Policy 6.01.00, assigned safety responsibilities are as follows:

### **Division and Department Heads**

A safe working environment is only achieved through a top-down approach. Division and Department Heads shall promote a safe working environment by setting safety goals and enforcing safety rules. They shall provide appropriate resources and allow time for training to ensure that all employees are properly equipped to perform their duties in a safe manner. They will enforce participation in all safety meetings and training and hold employees accountable for violations of safety

### **University Police**

University Police provide frontline support for safety and security on campus. University Police shall act as first responders for all safety incidents and conduct an investigation into all incidents. They shall compile a police report and incident report and file those reports with the Loss Prevention Coordinator. It is the responsibility of all Police Officers to be vigilant for safety and security risks and to report them to the Loss Prevention Coordinator.

### **Supervisors**

Any employee with supervisor responsibilities shall enforce all safety rules

and provide employees with the tools they need in order to perform their duties in a safe manner. Supervisors shall mandate that all employees participate in safety meetings/newsletters.

### **All Employees**

All employees shall work in a safe manner in compliance with all safety rules and regulations. It is the responsibility of all employees to report incidents and unsafe conditions. All employees shall participate in safety meetings/newsletters and safety trainings. Employees who do not comply with safety rules and responsibilities shall be subject to disciplinary action and



## ***Keep up the good work!***

Hats off to everyone who reports an unsafe condition (**BEFORE** someone gets hurt!). Here are just some of the unsafe conditions that have been reported by diligent employees:

- holes (multiple reports)
- wasp nests in walkway
- faulty surge protectors
- broken hand rail
- elevator malfunction
- trees blocking visibility

Here are some conditions that were **not** reported ***and later caused an injury:***

- Holes
- Slippery entranceway
- Loose cord in office
- Loose and broken glass

## ***You connect the dots!!!!***

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### ***SAVE THE DATE!***

2016 Annual Enrollment

**Benefits Fair**

Wednesday, October 7<sup>th</sup>

9:00 am – 1:00 pm.

University Center Ballroom (presentations)

University Center Caddo / Bossier rooms (vendor tables)

# LSUS General Safety Rules

Each year, LSUS is required to conduct training on the General Safety Rules which are listed below. The General Safety Rules are located in LSUS policy 6.01 which may be found on the LSUS website. Please read our rules and direct any questions to the Safety Guy

1. No smoking on campus.
2. Horseplay and fighting will not be tolerated in the work place.
3. Before beginning work, notify your supervisor of any permanent or temporary impairment that may reduce your ability to perform in a safe manner.
4. Operate equipment only if you are trained and authorized.
5. Immediately report any recognized potentially unsafe condition or act to your supervisor.
6. Immediately report accidents, near misses, and property damage to a supervisor regardless of the severity.
7. Report any smoke, fire, or unusual odors to your supervisor immediately.
8. Use proper lifting techniques. For objects exceeding 50 pounds in weight, the immediate supervisor shall determine specific methods for safe lifting.
9. If your work creates a potential slip or trip hazard, correct the hazard immediately. Special attention should be paid to electrical cords that stretch across walkways.
10. Fasten restraint belts before starting any motor vehicle.
11. Obey all driver safety instructions.
12. Comply with all traffic signs, signals, markers, and persons designated to direct traffic.
13. Adhere to departmental rules regarding first aid, evacuation routes, and fire department notification.
14. Adhere to departmental rules and procedures specific to departmental operations.
15. Assist and cooperate with all safety investigations and inspections and assist in implementing safety procedures as requested.

***WORKING SAFELY SAVES LSUS MONEY!!!!***

