

# LSUS Safety Newsletter

LSU Shreveport  
Newsletter 1,  
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## Dr. Richard Thompson Earns Safety Award

Dr. Richard Thompson from the Department of Chemistry is the latest recipient of the LSUS Safety Recognition Award.

According to Dr. Cindy Sisson, Department Chair, "Dr. Thompson has an eagle eye for spotting potentially unsafe conditions and is tenacious in promptly reporting such conditions. He has noticed everything from missing fire blankets and extinguishers to burned out light bulbs in the stairwell. When our floors or stairwells are wet from bad weather or leakage, he follows through to make ensure such conditions are fixed and do not endanger fellow LSUS faculty, staff, or students. He truly has made our building safer. He sets the safety example for all of us"

The Safety Award may be awarded to any member of the LSUS community who has helped make our campus safer. Nominations may be made to any member of the Safety Committee or directly to the Safety Guy (Bill Wolfe) in Human Resources



**Dr Marsala presents the LSUS Safety Recognition Award to Dr Richard Thompson. Congratulations Dr. Thompson!!**



.... *Pete says*



*"Be careful on the stairs, especially in wet weather"*

## LSUS Workman's Compensation Claims Show Solid Improvement

Workman's Compensation insurance provides treatment to employees who are injured on the job. LSUS is charged premiums for this insurance. Just as with automobile insurance, the amount of the premium is based on the costs of claims made.

From 2000 - 2008, LSUS Workman's Compensation claims totaled \$66,594 which is an annual average of \$8324. In 2009 and 2010, claims totaled \$1933 which is an annual average of \$933. In 2011, no claims have been paid.

This drastic improvement is significant in several ways. First, and most importantly, it means that fewer members of the LSUS community are getting injured on campus. Secondly, if this trend continues, our charge from the Office of Risk Management (the state agency that provides all of our insurance) will be significantly reduced. This is certainly welcome during our time of financial uncertainty!



Keep Up The Good Work  
LSUS!!

### LSUS Safety Committee

*Dr. Tim Winter*

*Tulin Melancon*

*Dr. Cindy Sisson*

*Aaron Suckle*

*Don Bloxom*

*Rebecca Chiles*

*Bill Wolfe*

# Planning a Student Trip....Don't Forget Insurance !!

**Students travelling as part of certain university sponsored events are required to be covered by Student Travel Accident Insurance. LSU System PM-4 contains the following guidance on Student Trip Travel Insurance:**

“The University assumes no liability in the case of injury to a student as a result of an accident while on a student trip. Therefore, for protection of the student, the student travelers should be covered by travel accident insurance. Certain approved student trips must be covered by the LSU Student Travel Accident Policy. Other approved student trips may be covered at the option of the student traveler and/or sponsor.

1. Travel must be covered by the University's trip travel accident insurance policy for all University sponsored events and whenever a University faculty or staff member controls the time, route, and mode of travel. University includes the official student government organizations. The following examples must be covered:

A. All or part of a class travels as a group to a professional society meeting, symposium, conference or field trip, the subject of which relates to the course work under study.

B. Travel by individual or nonclass group when travel is to represent the University. Coverage is provided whether travel expense is paid by the University, individual, or other.

C. Whenever the travel costs for the student or students are to be paid or reimbursed by the University

D. All classes, trips or tours arranged by or sponsored by any segment of the university. High school 4H students or cheerleaders attending university sponsored clinics or summer camps, are examples of covered events.

2. Other University related travel may be covered by the trip travel accident insurance at the option of the student traveler and/or sponsor, if approved by the Office of Public Safety and Risk Management, provided it was applied and paid for in advance of the trip. The following may be covered:

A. Travel by an individual or individuals who travel to satisfy a class requirement when the individual(s) determines the time, route, and mode of travel.

Examples:

i. Education student travels to John F. Kennedy High School (New Orleans) to do her practice teaching, this is her class meeting.

ii. Social Welfare student satisfied course requirements by traveling to perform field work.

iii. Home Economics student visits fabric shop.

B. Travel by individuals or groups purporting to represent the University or student organizations when time, route and mode of travel are not controlled nor expenses paid nor reimbursed by the University.

Examples:

i. Officers of Pershing Rifles make inspection trips to University of Southern Mississippi.

ii. Representatives of PanHellenic Council attend conference of sororities.

iii. LSU intramural rugby team travels to play a team at Mississippi State.

3. University sponsored trips generally should be made in public conveyances, either

## How to Obtain Student Trip Travel Insurance

1. **From the LSUS main web page, select “Forms”, then select “Risk Management”**
2. **Download the Student Trip Travel form and complete per instructions on the web page.**
3. **Determine if a Hold Harmless Agreement and/or Certificate of Privately Owned Vehicle must be completed. Instructions are on the same web page as the Student Trip Travel Form.**
4. **Take the completed Trip Travel Form along with a roster of students going on the trip to the cashier’s cage in the Administration Building for payment. Following payment, give a copy of the form and roster to Human Resources.**
5. **During the trip, immediately report any accidents or injuries to the LSUS Campus Police**



*These LSUS students on a field trip are not worried because they have Student Trip Travel Insurance*

## From the Safety Guy. . . . .

It has been a long unseasonably cold winter but the recent warm weather serves as a reminder that we are entering perhaps the most dangerous of all the seasons here in north Louisiana—tornado season. In conjunction with Caddo Parish Emergency Planners, we will participate in a tornado drill sometime this spring. Campus Police will provide details once the date and time has been established. Please support this drill as a tornado poses one of the biggest threats to our campus as evidenced by major damage and death at other institutions in the recent past.

Thanks to everyone for getting to one of the 15 Sexual Harassment classes - our attendance on these five year requirements is checked on our Risk Management audits by the state.

Due to the extreme cold, annual fire drills were postponed to later this year—the Safety Committee will decide on an appropriate date in the near future.

Slips and falls continue to be our biggest cause of accidents and injuries—be vigilant and do not ignore unsafe acts or conditions. Congratulations to Dr. Thompson for his efforts in this area.

Check out the HR website for information concerning Student Trip Travel Insurance and Authorized Driver forms and procedures.

Note that our Workman’s Compensation claims are down significantly. One reason for this is that accidents and incidents are being reported *immediately* to the Campus Police regardless of severity.

Keep up the good work and BE SAFE!

Bill