

MEMORANDUM:

To: University Community

From: Dr. Robert T. Smith, Chancellor

Date: November 21, 2025

Re: Agenda – November 24, 2025 LPC Meeting

The LSUS Planning Council will meet on Monday, November 24, 2025, at 2:00 p.m. on the third floor of the Noel Memorial Library. The meeting is open to all members of the university community.

1. Chancellor, Chair: Robert T. Smith
2. Provost and Vice Chancellor for Academic Affairs: Helen Taylor
3. Vice Chancellor for Finance & Administration: Shelby Keith (absent)
4. Vice Chancellor for Student Affairs: Demetrius Brown (absent)
5. Associate Provost: Helen Wise
6. Chief of Staff: Kim Ramsey (absent)
7. Associate Vice Chancellor for Community Engagement: Kenna Franklin
8. Faculty Senate President (or Assign): College of Education & Human Development: Cassandra Williams
9. Faculty Representative: College of Business: David Fowler (absent)
10. Faculty Representative: College of Arts & Sciences: Jorji Jarzabek
11. Dean of Graduate Studies: Sanjay Menon
12. Dean, College of Business: Mary Lois White
13. Dean, College of Arts & Sciences: Tibor Szarvas
14. Dean, College of Education & Human Development: Allen Grant
15. Dean, Noel Memorial Library: Brian Sherman
16. Senior Associate Vice Chancellor/Dean of Students: Paula Atkins (absent)
17. SGA President (or Assign): Devesh Sarda
18. Staff Senate Representative (or Assign): Business or Student Affairs: Angela Burton
19. Chief Information Officer: Scott Hardwick
20. Director, Human Resources: Robert Lindsey
21. Director of Alumni Development: Jazmin Jernigan
22. Director, University Athletics: Lucas Morgan

Ex-Officio (Non-Voting)

- Executive Director, LSUS Foundation: Laura Perdue (absent)
- Director, Media and Public Relations: Erin Smith
- Executive Assistant to the Chancellor: Brandy Hayse

1. Welcome and remarks (Smith)

Chancellor Smith welcomed everyone to the meeting. He commended the men's soccer team on making it to the playoffs. Also announced the official enrollment for fall of 11,359.

2. Approval of minutes from October 28, 2025 LPC meeting

The minutes from the LPC meeting on October 28, 2025 were approved as distributed.

3. Request for new positions (Morgan)

Lucas Morgan reported on new positions request for athletics. Full-time head and assistant women's volleyball coach and full-time men's and women's assistant soccer coaches. Lucas noted that the athletic budget will cover these new positions.

Chancellor Smith noted that these positions can only be funded by the athletic fee budget.

Brian Sherman asked about the location for volleyball. Lucas stated lines and poles for volleyball will be added to the existing gym. Volleyball will start fall 2026.

4. Review of new/revised policies (Ramsey)

Chancellor Smith asked Scott Hardwick to report on the LSUS AI policy, noting that this policy is required by an Executive Order of Governor Landry. Scott reported on the policy and stated that the policy must be in place by December 15th. This policy is very basic and is mostly about confidential information. There will be other AI policies in the works for academic dishonesty and ethics. Scott and Devesh Sarda shared more details about AI and answered questions.

Allen Grant and Tibor Szarvas requested that faculty, staff, and students receive AI training.

Chancellor Smith reported on the inclement weather policy and asked for feedback to be sent to Kim Ramsey.

5. Updates from Cabinet and other Administrative Officers

Helen Taylor reported that next week is the last week of classes for face-to-face programs. Exams will follow. Provost Taylor requested that faculty not change the exams schedule and discouraged any shift from the published exam schedule. Graduation is December 19th and we hope to see everyone there.

Helen Wise spoke about course evaluations and using Watermark where we are seeing about a 40% response rate.

Rob Lindsey stated that January 1 is the start of annual performance reviews and planning sessions for all full-time staff. There will be about 6 weeks to complete.

Brian Sherman reported the recent literary conference hosted by LSUS, stating that we are hoping to continue to host as this could turn into a research opportunity for our campus.

Chancellor Smith reported on the University of New Orleans transition to the LSU System, noting, there will likely be requests for some of our team to help with the transition.

Chancellor Smith reported on the new president for LSU, Dr. Wade Rouse and the Executive Vice President and Chancellor for LSU A&M, Dr. Jim Dalton. Adding, there will be a reorganization of the system. The Health Science campuses, Pennington Biomedical, and the AgCenter will report to the LSU A&M Chancellor. The other system Chancellors will report to the system President. Chancellor Smith stated that we do not believe there will be any significant changes for LSUS. President Rouse is pleased with our status and should continue to let us do the things we are doing. President Rouse will be visiting our campus soon.

6. Off-agenda items

7. Comments from the audience

Happy Thanksgiving

8. Next scheduled LPC meeting: January 22, 2026

9. Adjournment