



Safety Newsletter

The Office of Risk Management requires all state agencies to conduct mandatory Blood Borne Pathogen training within 90 days of hire and then every 5 years. It is time for our 5 year refresher training. Please complete the following steps:

1. Access the online training using this link:

<http://wwwprd.doa.louisiana.gov/orm/Courses/BBP/launch.htm>

2. Complete the online training course. It should take approximately 15 minutes.

3. When you have completed the training, type your name in the box provided and hit "submit." This will generate a "certificate of completion."

4. Please print the certificate.

5. Send your "certificate of completion" to Stella McMillian via email at stella.mcmillian@lsus.edu, fax (5124) or campus mail.

Note: Internet Explorer is the recommended web browser for this training.

Even though you may have completed this training during recent new hire orientation, please complete it again.



*Time for
5 year
refresher
training!*



From the Safety Guy.....



As many of you know, we recently completed our annual ORM Risk Management audit and we passed with an overall score of 96%. This will qualify us for a 10% discount on our annual premiums. While many state agencies might be pleased with that score (70% is passing), the Safety Guy is not. He will be working hard to get 100% on next years audit!

The holidays are upon us which means there are a multitude of holiday related risks so be careful, especially when hanging lights, attending parties, and dealing with electricity.

As I'm sure you have observed, Facilities Services is managing numerous improvement projects campus wide. Safety Guy is especially excited about improvements to our labs in the Science Building. Please see the guest column below by Art Shilling, our Director of Facilities Services concerning this project.

Finally, thanks to the representatives that dutifully distribute the quarterly Safety Newsletter and collate the acknowledgements. This is a thankless, but necessary task that these folks perform outside their normal responsibilities.



Upgrades Will Improve Lab Safety

In keeping with the LSUS Campus Master Plan our attentions are now being turned toward the Science Building.

In light of current research and our future expectations we have slated many upgrade and renovation projects for the Science and Biology departments.

In the natural progression of health and safety we are performing an assessment of hazardous materials used in research. We are supporting that research through enhancement of our Chemical Inventory Management system as well as a review of our post research chemical/biological waste management.

Lab safety is of the utmost importance and these two programs are our starting point. We are taking full advantage of every opportunity to provide a safer process and environment for our current and future researchers.

Art

(Editors Note: Art Shilling has been Director of LSUS Facilities Services since August 2019)

Rave Guardian versus Rave Alert...What's the Difference?

LSUS has two systems designed for use in campus emergency situations.

Rave Alert is a notification system that enables rapid transmission of information from campus administrators to the electronic devices of all faculty, staff, and students. Rave Alert will be used in situations ranging from a campus closure to an active shooter scenario. Any LSUS employee who has listed a mobile phone number in their Workday contacts is automatically registered to receive Rave Alert messages. Students will automatically receive Rave Alert messages on the mobile phone that is listed on MyLSUS/Compass.

Rave Guardian is an interactive system that enables users to quickly call campus police or 911. Additional features include being able to submit a tip, pictures, and videos directly to Campus Police. Unlike Rave Alert, users must manually register for Rave Guardian by downloading the App from the App Store. Follow these steps:

1. Download the Rave Guardian from the App Store
2. Follow the prompts to enter your e mail
3. Create password/pin and set up your personal safety profile

What is “LO/TO?”

LO/TO is an acronym for Lock Out/Tag Out which is a process to ensure employee safety by identification of devices that have been turned off or shut down while they are being repaired or when a hazard exists. The Department of Facilities Services manages the LSUS LO/TO Program and will coordinate placement of all LO/TO devices on campus.

Examples of LO/TO devices are pictured below. **NEVER** remove or touch one of these safety devices or attempt to operate anything that has been locked or tagged. Never reset a circuit breaker, even if it is not locked out – it tripped for a reason and should be reset only after Facilities Services has identified and corrected the cause of the problem. If you observe equipment that is not operating properly, immediately discontinue use and report the problem to Facilities Services.

