



Monday, March 16<sup>th</sup>, 2020

Good afternoon,

A short time ago, we received the following directive from the LSU system:

***Given today's announcement by the Governor further restricting in-person events and closing bars, casinos, and theaters, as well as restricting dining at restaurants to take out and delivery statewide, the time has come for us to implement our remote working plans as of the close of business today. Effective tomorrow, only those employees that are considered essential personnel or that you have determined to be essential to your operations (per the notice we sent earlier today) should report to campus as usual. All others should work remotely.***

LSUS has been asked to submit a comprehensive remote work plan designating essential processes and persons to enable the University to operate in a remote manner by close of business today. We are still working on this plan. Given this (and the timing of the announcement), we ask that all LSUS employees report to work at their regularly scheduled time in the morning, which would give Directors and Chairs the opportunity to provide next steps for each employee. Most employees should not expect to work on campus beyond noon, if that.

Our move to a comprehensive remote work plan will include many major changes through at least April 12. Some examples:

- The Noel Memorial Library and the Health & Physical Education Building will be closed.
- All four academic buildings will be closed (Bronson Hall, Business Education Building, Technology Building and the Science Building- with the possible exception of maintaining critical lab(s) with live research).
- University Center being opened on a limited basis for the purpose of faculty or students needing access to a computer.

We previously set up three different information sessions via Zoom for tomorrow. These will continue. We encourage you to join in.

Larry Clark

Chancellor