



**Drug-Free Schools and Campuses Regulations [Edgar Part 86] Biennial Review 2018:  
Academic Years 2016-2017 & 2017-2018**

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Louisiana State University Shreveport
Drug-Free Schools and Campuses Regulations [EDGAR Part 86]
Alcohol and Other Drug Prevention Certification

The undersigned certifies that it has adopted and implemented an alcohol and other drug prevention program for its students and employees that, at a minimum, includes –

1. The annual distribution to each employee, and to each student who is taking one or more classes of any kind of academic credit except for continuing education units, regardless of the length of the student's program of study, of:

- Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees on its property or as part of any of its activities
A description of the applicable legal sanctions under local, State, or Federal law for the unlawful possession or distribution of illicit drugs and alcohol
A description of the health risks associated with the use of illicit drugs and the abuse of alcohol
A description of any drug or alcohol counseling, treatment or rehabilitation or re-entry programs that are available to employees or students
A clear statement that the institution will impose disciplinary sanctions on students and employees (consistent with State and Federal law), and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct. A disciplinary sanction may include the completion of an appropriate rehabilitation program.

2. A biennial review by the institution of its alcohol and other drug prevention comprehensive program to:

- Determine its effectiveness and implement changes to its comprehensive alcohol and other drug prevention program and policies, if they are needed
Ensure that its disciplinary sanctions are consistently enforced.

LSU Shreveport
One University Place
Shreveport, LA 71115

Larry Clark
Chancellor

Handwritten signature of Larry Clark

Signature of the Chief Executive Officer

Handwritten date: 8/25/17

Date

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## **EXECUTIVE SUMMARY**

LSU Shreveport is committed to providing safe work and learning environments free from the unlawful possession, use, or distribution of illicit drugs and alcohol. Institutional policies provide behavioral guidance and prevention programming to the campus community, information about the dangers associated with the use of illicit drugs and alcohol, and outline appropriate sanctions. The University distributes these policies annually to the campus community. In accordance with the Drug-Free Schools and Campuses Regulations, LSU Shreveport conducts an on-going review of its drug and alcohol policies and prevention programming. The purpose of this comprehensive review is to evaluate the effectiveness of the institution's alcohol and other drug policies and the consistency of sanction enforcement.

### ***2016-2018 Highlights***

- Policies: Athletic Department instituted prevention policy
- Compliance: Notification via student email and staff safety newsletter
- Strategic Planning: Initiated a Task Force with community membership
- Interventions: Initiated process for drug screening certain student populations and for use in sanction monitoring
- Reports and Assessment: Student Advocacy & Accountability tracking incidents, CORE survey, My Student Body, Screenings for Mental Health
- Awareness Programs: Smart Recovery; Student Health 101; Screenings for Mental Health & National Alcohol Screening Day

## **BIENNIAL REVIEW PROCESS**

The Dean of Students Office annually coordinates the biennial review of alcohol and other drug (AOD) policies at LSUS as well as alcohol and other drug education and intervention. The Dean of Students office maintains all reports for a period of seven years and are available upon request. The University also makes the biennial reports available online to the University community.

This biennial review covers the academic years 2016-17 and 2017-18 and examines not only the effectiveness of education programs and policies but also the consistency of sanctioning to address any policy violations. The review began in the fall of 2017 with an initial meeting of the AOD Task Force and continued through summer 2018. Task Force members discussed and summarized relevant data provided from their respective areas. Additionally, the Dean of Students gathered information from external sources, such as the CORE Survey, to compile the written report. The following individuals composed the Alcohol and Other Drug Task Force and contributed information to this report:

- Dean of Students: Paula Atkins, M.S., S.S.P., L.P.C.
- Chancellor: Larry Clark, LL.M, in taxation
- Director of Human Resource Management: Bill Wolfe, SPHR
- Director of Athletics: Lucas Mason,
- Assistant Director of Student Activities & Recreational Sports: Chelsa King, B.S.
- University Police: Sgt. Lance Cole
- Director of Student Advocacy and Accountability: Grace Nickels, M.B.A.
- Student: Hayden Speights
- Student: Aaron Davidson

## **ANNUAL POLICY NOTIFICATION PROCESS**

LSUS actively notifies students and employees of community standards related to AOD at several points during the academic year. The notification clearly outlines community standards and addresses prohibited behaviors, legal sanctions, health risks, and resources available to both students and faculty. This biennial review contains links to relevant documents. Where links are not available, the documents are included in the appendices.

### Notification to all enrolled students

LSUS student email serves as the official form of communication between students and the University. On September 15, 2017, the Dean of Students Office sent a “Notice to All Students” email (see appendices) to all enrolled students. All students, whether full-time or part-time, graduate or undergraduate, online or on-campus, received the email in their LSUS student email account. The “Notice to All Students” includes those students enrolled in the LSUS LPN certification program. The University also publishes the policy online in the LSUS Student Handbook and links the policy and other AOD information to the Dean of Students webpage. At its September 2017 meeting, the Task Force considered options to provide notification to students who enter the institution following annual notification, such as an email notification on each census date and/or notification and affirmative acknowledgement as a step in the online registration system.

### Notification to faculty and staff (including student workers)

Human Resource Management sends a safety newsletter several times a semester to all faculty and staff, including student workers via campus email. All employees have access to campus email, which serves as the official method of communication to faculty/staff. A link to

alcohol and drug policies is included in the newsletter and all employees must affirmatively acknowledge having received and read the newsletter. The policy is also available online in LSUS Policy Statements, the Employee Handbook, and upon request in Human Resources. The Task Force is considering additional notification options to employees, such as including in employee orientation and posting outside the Human Resource Management office.

## **CAMPUS NEEDS ASSESSMENT**

### Campus Incidents

The University disseminates information on campus incidents in the Annual Security and Fire Safety Report. LSUS Police report aggregate data within the Clery jurisdiction and gather the information from incidents reported through University Police as well as incidents reported to Student Advocacy & Accountability. Therefore, the report includes all known liquor and drug law violations as defined by the Uniform Crime Reporting Handbook, as well as infractions of campus policies. During the period covered by the biennial review, there have been no known drug or alcohol related fatalities, admissions to the ER, requests for transport or calls for service related to drug and alcohol reported to campus officials.

According to the most recent Annual Security and Fire Safety Report (2016), there were no liquor law violations by students or employees in student housing, on campus, or within off campus jurisdiction during 2016. The report reveals seven drug arrests and two drug referrals in student housing. Four drug arrests were made on public property within the Clery jurisdiction. Drug arrests differ from drug referrals in that referrals denote an internal notice to Student Advocacy & Accountability which does not result in an arrest or criminal charges. The drug arrest number is a noticeable increase from the previous two years and is partially explained by a single incident in Spring 2016 which yielded arrests within the Clery jurisdiction, only some of whom were LSUS students.

According to the most recent Annual Security and Fire Safety Report (2017), there were three liquor law violations. All violations occurred in student housing and none on campus or



within off campus jurisdiction. One 2017 report reveals two drug arrests on campus and six drug referrals.

These numbers are consistent with accountability cases referred involving drug and alcohol violations of the *Code of Student Conduct* and which reflect only infractions by LSUS students. A review of the Student Advocacy & Accountability Annual reports reveal no alcohol violations and four drug violations adjudicated during 2016-17. The 2017-18 academic year saw a slight increase. The 2017-18 Student Advocacy & Accountability Annual Report reflecting one alcohol violation and six drug violations.

#### CORE Alcohol and other Drug Survey Data

The Core Alcohol and Drug survey, a nationally normed survey, evaluates alcohol and other drug usage as well as AOD attitudes and perceptions among college students. LSUS administered the survey in the Spring of 2015 and 2017. Between these two administrations, there were changes in key findings. With the exception of a slight increase in use of illegal drugs other than marijuana, the majority of measures saw declines in use and negative impact. Of particular note is a significant decrease in reports of experiences of serious personal problems, such as suicidality, injury, or sexual assault. Reported incidences declined from 22.4% in 2015 to 13.4% in 2017. The table below provides additional items of interest from the 2017 administration.

<b>CORE ALCOHOL AND DRUG SURVEY</b>			
<b>Alcohol Prevalence/Incident</b>	<b>2015</b>	<b>2017</b>	<b>Difference</b>
Annual Prevalence Rate (consumed alcohol in past year)	86.6%	74.1%	-12.5%
30-day Prevalence Rate (consumed alcohol in last 30 days)	64.2%	50.6%	-13.6%
Underage (<21) consumed alcohol in last 30 days	57.1%	40.4%	-16.7%
Binge drank in last 2 weeks	25.8%	20.7%	-5.1%

<b>Drug Prevalence/Incident</b>	<b>2015</b>	<b>2017</b>	<b>Difference</b>
Annual Prevalence Rate (used marijuana in last year)	28.4%	20.9%	-7.5%
30-day Prevalence Rate (current marijuana use)	13.4%	9.1%	-4.3%
Used other illegal drug in last year	10.4%	11.0%	+ .6%
Current other illegal drug in last year	6.0%	3.0%	-3.0%
Reported public misconduct due to alcohol or drug use in past year	20.9%	20.1%	-.8%

LSUS does not participate in the National College Health Assessment (NCHA) Survey nor any other national survey relating to drug and alcohol use. However, the University proactively informs students of the risks and consequences of AOD use through My Student Body, a nationally recognized learning platform. Students participated in the course for a wide range of purposes, with a requirement in a First-Year Experience course driving the majority (90%) of student participation. Other purposes included requirements from Greek Life (3%), requirement of Athletic Department (4%), desire to learn more (11%), and as a component of counseling (3%). The University began using My Student Body in 2017 and the table below shows selected results from the Course Essentials.

<b>MY STUDENT BODY ESSENTIALS COURSE 08/01/17-06/06/2018</b>	
<b>Unique students taking course</b>	286 students
<b>Percentage passing Essentials Course</b>	90.94%
<b>Type of Drinkers</b>	Low Risk: 42%    High Risk: 8%

Several observations are important to note regarding LSUS student responses. On average, student scores improved on all measures. That is, there was an increase between pre- and post-measures of both drug and alcohol knowledge. There was also an improvement in scores on a measure of sexual violence. Additionally, students showed more realistic beliefs and attitudes about general AOD use by other students at follow up. Finally, while only 8% of

students fell within the high-risk category, the large majority of these students (80%) did not show readiness to change their behavior.

Student Advocacy & Accountability also utilizes My Student Body for sanctioning in response to AOD violations of the *Code of Student Conduct*. Approximately 3% of participants were required to take the course as a sanction.

## **POLICY ENFORCEMENT & COMPLIANCE**

Various campus offices are responsible for monitoring and enforcement of policies related to Alcohol and Other Drugs. The information below summarizes each policy and provides information regarding administration, enforcement, jurisdiction, and consequences resulting from violations. With the exception of policies for Greek Life and Athletics, links to full text of each policy are provided. Greek Life and Athletics Policies are provided in the Appendices.

### **P.S. 3.27.00 (Coordinated by Business Affairs)** **[Tobacco-Free Campus Policy](#)**

Since August 2014, LSUS has promoted a tobacco-free environment. LSUS prohibits the use of all tobacco products, which includes smoking, smokeless, and vapor emitting, on the LSUS campus. The policy applies to all within the campus community, including students, faculty, staff, contractors, and visitors. Any campus community member is encouraged to report violations to his/her supervisor or the person/office responsible organizing the campus events (for community related events). Either Student Advocacy & Accountability (for student violations), Program/Department Heads or Human Resource Management (for faculty/staff violations) and office responsible for the event (for campus events) address violations and make decisions regarding sanctions.

### **P.S. 4.09.02 (Coordinated by Business Affairs and Dean of Students)** **[Distribution and Consumption of Alcoholic Beverages](#)**

This campus-wide policy regulates the distribution and consumption of alcoholic beverages on or around campus and limits the distribution and consumption of alcoholic beverages to members of the LSUS community and authorized guests at approved events. The

policy outlines the procedures for arranging alcohol distribution at campus events as well as the responsibilities of all participants and consequences of any violations. A separate policy (P.S. 4.16.00) addresses student organizations. The campus office sponsoring the event, Events Management, and University Police share the responsibility of monitoring and enforcing this policy.

**P.S. 6.02.00 (Coordinated by Office of the Chancellor)**  
[Drug Free Workplace and Drug Testing Policy](#)  
[Drug-Free Schools and Communities Act Compliance](#)  
[Policy on Illegal Drug Use and Alcohol Misuse](#)

This campus-wide comprehensive policy addresses illegal actions involving alcohol and controlled substances by all campus community members, including faculty, staff, and students. Specifically, the policy sets conditions requiring drug and/or alcohol testing of employees and student employees, procedures for obtaining testing, reporting responsibilities, conditions requiring searches and inspections, and enforcement procedures. These policy functions are coordinated out of Human Resource Management with reliance on employees in supervisory roles to report concerns regarding their employees. The policy further requires employees to notify the University of any drug or alcohol related arrests or convictions. The campus-wide policy also includes information regarding health risks, awareness/treatment programs, and applicable sanctions.

**Code of Student Conduct: Behavioral Misconduct (Coordinated by Student Advocacy & Accountability)**

The *Code of Student Conduct* sets standards for student academic and personal behavior, specifically addressing use of alcohol, other drugs, and hazing. Student Advocacy & Accountability (SAA) administers the Code through responding to referrals, initiating the accountability process, and reaching a resolution of alcohol and other drug related *Code*

violations. The *Code* has jurisdiction over conduct that occurs on the LSUS campus, at LSUS sponsored activities, and/or when the student is representing LSUS. When the violation is also a criminal offence, Student Advocacy & Accountability works with University police to coordinate the investigation and University charge. Appropriate to the situation, Student Advocacy & Accountability prescribes established outcomes to address violations and works to ensure consistency in the application of sanctions. A review of the accountability cases from the past two years shows a wide range of AOD violations. The scope of the cases ranged from one time drug/alcohol infraction to group of students (and non-students) involved in drug distribution on campus. Sanctioning appears consistent over time and with the severity of the offense.

**Student Organization Code of Conduct** (Coordinated by Student Activities and Student Advocacy & Accountability)

In addition to community standards as set forth in the University *Code of Student Conduct*, this Code sets the standard for the conduct of registered student organizations and defines the University's response to potential violations of alcohol and drug policies by registered student organizations. The Director of Student Activities coordinates the *Code* and works closely with Student Advocacy & Accountability to resolve issues of misconduct involving student organizations and individual members. When not resolved at the administrative level, the Student Affairs Committee hears and adjudicates formal charges.

**Guidelines for General Fraternities and Sororities** (Coordinated by Student Activities and Student Advocacy & Accountability)

In addition to community standards as set forth in the University *Code of Student Conduct*, recognized Greek organizations are subject to The University Relationship and Guidelines for General Fraternities and Sororities. These Guidelines provide information to the fraternities and sororities regarding University policies, but also the procedures, regulations and

State and local laws affecting fraternities and sororities. It clearly prohibits use of illegal substances and provides additional guidelines for alcohol consumption at certain types of events, especially concerning minors and impaired individuals. The Assistant Director for Student Activities, who coordinates Greek Life at LSUS, monitors the guidelines and makes referrals to Student Advocacy & Accountability for investigation and adjudication.

**Athletic Policy (Administered by Athletic Director and Athletics staff)**

The Athletic Department outlines behavioral expectations, educational opportunities, and consequences for infractions of policies related to alcohol and other drugs. The intent of these guidelines is to prevent use and abuse of prohibited substances by student-athletes through education, testing, and professional guidance. The Athletic Director or his/her designee may temporarily suspend or qualify participation of any student-athlete reasonably suspected of being in violation of this AOD policy or the LSU Shreveport *Code of Student Conduct*. Upon finding a student-athlete in violation of this policy or the Student Conduct Code, the Athletic Director may terminate, suspend or disqualify participation.

**University Court Apartments (student housing)**

University Court Apartments uphold community standards consistent with the AOD policies at LSUS. These standards prohibit alcohol use by minors, alcohol in public spaces, and use or possession of illegal drugs or drug paraphernalia. The standards also address behavioral expectations of individuals (of age) choosing to drink. All community members are encouraged to report potential infractions to UCA management or the Resident Assistant on call. When the potential infraction is also a criminal matter, UCA will coordinate with University Police and Student Advocacy & Accountability.

## **INTERVENTIONS & OUTCOME DATA**

Over the past two years, various offices across campus have provided a number of programs and interventions to address alcohol and drug use by our students.

### Athletic Department

- Implemented of a comprehensive AOD policy.
- Screened 20 student-athletes for drug use. Screenings were all random and returned negative.
- Conducted trainings during team meetings on the following dates:
  - M/W Soccer – 8/1/17
  - M/W Basketball/W Tennis/M/W Cross Country – 8/23/17
  - Baseball – 8/20/17

### Counseling Services

- Provided anonymous online screening of substance abuse/use/dependence.
- Participated in Smart Recovery training for substance abuse treatment.
- Provided specific consultation and treatment for abuse issues of AOD.
- Participated in campus team reviewing students of concern to assist in identifying substance use/abuse/dependence.
- Presented AOD information during Resident Assistant training.
- Provided additional AOD information via weekly emails during National Collegiate Alcohol Awareness Week.

### Dean of Students

- Administered the CORE Institute Alcohol and Other Drug Survey in 2015 and 2017.
- Coordinated campus team reviewing students of concern to assist in identifying substance use/abuse/dependence.
- Conducted individual meetings with students concerning AOD policies, enforcement, and awareness issues.
- Provided annual notification to all students via student email accounts.
- Provided AOD information and resources via web.

### Human Resource Management

- Provided policy guidance on substance abuse at LSUS.
- Conducted pre-employment and random drug screenings on employees when necessary.
- Provided employee referrals for counseling and/or treatment for alcohol and other drugs.
- Provided annual notification to all faculty/staff in Safety Newsletters.



### LSUS Police Department

- Participated in targeted enforcement based on known or probable alcohol or drug use.
- Participated in event planning process for all registered University events where alcohol served.
- Provided or coordinated physical security at all registered University events where alcohol served.
- Participated in campus team reviewing students of concern to assist in identifying substance use/abuse/dependence.
- Compiled Annual Safety and Security Report.

### Student Activities & Recreational Sports

- Conducted trainings during Recruitment Orientation on the following dates:
  - September 7, 2016
  - September 8, 2017

### Student Advocacy & Accountability

- My Student Body Essentials Course completed by all new freshmen during Freshman Seminar course. A total of 287 students attempted the course with approximately 90% completing successfully.
- Peer to peer theatrical skits performed at new student orientation to encourage wise choices and bystander intervention. Approximately 400 students seen over reporting period.
- Individual advising with students who violate the LSUS *Code of Student Conduct*.

## **REVIEW OF 2016-18 GOALS & OBJECTIVES**

To provide a safe and healthy environment, LSUS has traditionally provided a wide range of services and resources to faculty, staff, and students regarding alcohol and drug use. The previous summaries of activity reflect the results of these efforts. However, as this Biennial Review is the first effort to provide a comprehensive report reflecting AOD goals and programming outcomes, it is not possible to evaluate previous recommendations, goals, nor objectives.

## **SWOT/C ANALYSIS AND RECOMMENDATIONS FOR NEXT BIENNIUM**

The AOD Task Force reviewed campus policies to evaluate strengths, weaknesses, opportunities and threats in terms of campus efforts to address substance use/abuse and related behaviors. The guidelines are distributed from various sources, including the Annual Campus Notification, Student Organization Handbook, Student Services Policies, Code of Student Conduct, and University alcohol policies related to the distribution and consumption of alcoholic beverages (P.S. 4.16.00 and 4.09.02). The Student Organization Handbook and the Code of Student Conduct also outline due process and sanctions for violations of these standards. Additionally, Greek Life staff proactively engage prospects and participants by providing orientation during recruitment and risk-reduction requirements each semester. The additional education requires that they acknowledge their understanding of university expectations and agree to abide by them.

The review also revealed some shortcomings. The task force made the following observations and recommendations:

- There is no University policy on hazing. Rather, several publications mention hazing and include limited information.
  - Consider a comprehensive policy that explicitly prohibits hazing and specifically addresses its dangers and consequences.
- There are standards of conduct on illegal drug use, but no University policy explicitly prohibiting use of illegal drugs. Additionally, there are standards of conduct for alcohol use; however, the University policy on alcohol is directed solely to student organizations and student activities.

- Consider a comprehensive alcohol and other drug policy explicitly prohibiting illegal drug and alcohol use on campus and addressing the student body as a whole.
- Information is available from a number of sources and to varying levels of detail.
  - Ensure standards of conduct follow a comprehensive policy.
  - Increase uniformity between all written guidelines and policies to ensure information is consistent across all campus publications.
- Policies and standards reflect compliance.
  - Consider including policy justification and/or options for faculty/staff to report students of concern.

## **GOALS AND OBJECTIVES FOR NEXT BIENNIUM**

In addition to a comprehensive review of policy to ensure consistency and incorporate the above suggestions, LSUS will:

### **Increase information provided to campus community**

- Investigate the feasibility of implementing a social media/social norms campaign
- Increase promotion of screening tools to campus
- Expand web information

### **Increase opportunities for campus community to make concerns known/assess individuals**

- Institute routine screening of all new clients for substance use/abuse/dependence as part of Counseling Services intake
- Include drugs and alcohol as options for “Concerns” on Counseling Services intake form

### **Increase engagement with the community**

- Investigate the possibility of hosting an AA/NA meeting on campus
- Engage local experts in training opportunities with students

## APPENDICES

### Student and faculty notification

#### Student notification:

**Thriving at LSUS!**

LSUS Notice to All Students

To: [All Current Students](#)

Re: [Hammond, Correll, Flynn-Birkbeath, Jennifer Martin, Angel Hicken, Grace Pelletier, Angelle King, Chetice Clark, Larry Lovelace, Julie Atkins, Paula](#)

Friday, September 15, 2017 2:51 PM


Dear Pilots:

We believe in you and want you to **THRIVE** at LSUS! To that end, we promote a positive learning environment that enhances your overall well-being. We encourage you to actively seek out experiences and resources so that you can develop the skills necessary to reach your personal and educational goals. We also ask for your support in building a healthy campus community and offer these resources to inform you of your rights and responsibilities.

- [Academic Integrity & the accountability process](#)
- [Accessing Services for Students with Disabilities](#)
- [Drug and Alcohol Abuse Prevention \(Annual Notification\)](#)
- [Safety & Security](#)
- [Staying Well!](#)
- [Student Consumer Information](#)
- [Student Support Services](#)
- [Title IX and Filing a Title IX complaint](#)
- [Tobacco-Free Campus policy](#)

You are encouraged to read through these resources and keep them available. If you have questions, please let us know. We look forward to getting to know you!

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#### Faculty/staff notification:

### **H.R.3614 - Drug-Free Schools and Communities Act**

*In accordance with the Drug Free Schools and Campuses Act passed by Congress, LSUS is required to provide enrolled students, faculty and staff with various pieces of information regarding the unlawful use of drugs or alcohol on University property. The link below describes legal sanctions, health risks, available assistance and treatment avenues, as well as University-imposed disciplinary standards.*

<http://www.lsus.edu/Documents/Offices%20and%20Services/Student%20Development%20and%20Counseling%20Center/Drug%20free%20schools%20and%20campuses%20act%20notification%20202.pdf>

## **Guidelines for General Fraternities and Sororities** (Coordinated by Student Activities and Student Advocacy & Accountability)

*This statement is intended to define the special relationship between the Louisiana State University in Shreveport and the general fraternities and sororities which are members of the National Panhellenic Conference (NPC), the National Interfraternity Conference (IFC) and/or the National Pan-Hellenic Council (NPHC).*

Relationship between Louisiana State University in Shreveport and LSUS General Fraternities and Sororities.

- **Rationale:** The nationally or internationally affiliated chapters of fraternities and sororities at LSUS operate in a mutually beneficial relationship with the University. Continuation of the University contribution through advising and support is essential to ensure maximum benefit of the system both to the University and to the individual students in the Greek system. Fraternities and sororities can make a positive contribution to the co-curricular experiences of student members and to the quality of student life in general.
- **Policies:** University regulations and procedures affecting fraternity and sorority members play an important role in maintaining the standards of the Greek system.
- **Responsibilities of the LSUS Student Activities Department:**
  - Through advising, to act as liaison between general fraternities and sororities and the University to enhance communication and public relations.
  - To provide information to the fraternities and sororities regarding University policies, procedures and regulations and State and local laws affecting fraternities and sororities.
  - To act as a source of information and as a liaison between new students and the fraternities and sororities. This may include information in University publications, mailing brochures to new students and distributing lists of interested students to the organizations to facilitate membership selection.
  - To collect information on officers, members, grade point average standings, activities, policies, Council minutes and updated constitutions and bylaws.
  - To facilitate the annual registration of Greek organizations.
  - To act as a consultant to Councils and chapters for their organizational development including: officer training, advising, attending meetings and reviewing constitutions, bylaws, contracts, activity and other proposals.
  - To refer solicitors, leaders of philanthropic projects and others to fraternity organizations.
  - To assist the Interfraternity Council, Panhellenic Council, Greek Council and Pan-Hellenic Council in investigating allegations of misconduct by fraternities or sororities and to facilitate due process in judicial matters (including attendance at judicial hearings, and notification of chapter leaders and advisors).
  - To organize leadership, educational and developmental programs including workshops, seminars, classes, risk managements and retreats with mandatory attendance of at least 75% of each chapter. Failure to meet attendance requirements may result in community service hours for the chapter.

- Through correspondence, meetings, conferences and telephone contacts, maintain cooperative relationships with local alumni, community groups, the professional staffs and volunteer officers of national fraternities and sororities, professional and fraternity-related organizations, campus organizations, public and private agencies and other University offices and departments. This will include regular meetings with the alumni chapter advisors.
- To review and approve University policies, procedures and regulations relating to fraternity/sorority affairs.
- To grant permission to colonize a chapter on the campus.
- To regularly recognize the positive endeavors of the Greek system and encourage recipients (individuals and chapters) to notify the University of awards, achievements and community relations events.
- Responsibilities of the general fraternities and sororities:
  - To maintain objectives and activities of the Greek chapters which are consistent with and supportive of the mission of LSUS.
  - To encourage intellectual, personal, spiritual and social development of their student members.
  - To be responsible, as a system and as individual chapters for the conduct of the chapter members at chapter sponsored functions, both on and off campus.
  - To promote conduct consistent with high values and ethics, based on the purposes and principles of fraternity and sorority founding.
  - To operate from sound business practices with respect to chapter finances and business relations with the chapter members, the University and the community.
  - Registration of general fraternities and sororities:
    - Annual process for obtaining yearly registration
      - The Student Activities Office will have forms available to all chapter presidents in order to register for at the beginning of the fall semester.
      - The chapter must return the application forms and all requested materials by the deadline date specified on the application form.
      - The Director of Student Activities will review all submitted materials, verify that the requirements listed in *Section C* below have been met. The president of the chapter will receive confirmation that registered student organization status has been granted in full.
    - Process for a new general fraternity or sorority to attain registered student organization status
      - A general fraternity or sorority desiring to become established at LSUS must first meet the membership or affiliation requirements of the Interfraternity Council or the Panhellenic Association as well as satisfying the Greek criteria for establishing Greek Colonies determined by the LSUS Office of Student Activities.
      - After attaining membership or affiliation in the appropriate Council, the chapter or colony must follow the same procedures outlined above for continuing organizations.
    - Requirements for maintaining Registered Student Organization Status



- General fraternities or sororities are required to be members or affiliates in good standing of the LSUS Interfraternity Council or Panhellenic Association or National Pan-Hellenic Council.
- Chapters and their members must adhere to the LSUS Guidelines for Fraternity/Sorority Activities included in Part II of this document.
- On an annual basis, each chapter must file the following information with the Student Activities Office.
  - Hazing Forms, Grade Release forms, Registration forms, and Greek Council dues by the first of October for the fall semester, and by the first of March for the spring semester, with changes as they occur.
  - Statement, signed by every member, that he/she has received a copy of LSUS University Relationship and Guidelines for General Fraternities and Sororities, and that he/she understands his/her responsibilities as outlined in Section III of this document.
  - Roster of initiates and pledges (Associate Members) by the end of the tenth week of each semester and changes as they occur. The roster should also include the names of any social affiliates.
  - Copies of chapter and national (international) constitutions and bylaws, and policies, and any changes to those documents as they occur.
- The chapter president agrees to accept full responsibility for the chapter's adherence to the Constitutions, Bylaws, rules and judicial procedures of the Interfraternity Council or the Panhellenic Association, University policies and directives by authorized University officials, *The LSUS Student Handbooks* and local, State and federal laws. Accordingly, the chapter president must become familiar with such policies, laws, regulations, directives and procedures and must educate the chapter membership.
- Each chapter must maintain an active membership of ten or more members.
- No fraternity or sorority may pledge (associate) or initiate any individual who is not matriculated and regularly enrolled at LSUS.
- No fraternity or sorority may pledge (associate) or initiate any individual who does not have a minimum 2.25 cumulative grade point average.
- All active members must be a student at LSUS.
- It is the right of the undergraduates in each chapter to select their own members within the context of allowing no discrimination on the basis of race, religion, national origin, ethnic background, age, marital status, sexual orientation or physical disability.
- Fraternities and sororities are responsible for voluntarily incurred debts to the University and/or the University Center (such as phone

bills, duplication services, damage to University property, etc.) and are expected to maintain good credit ratings in the community and to employ principles of sound business practice in business relationships with members.

- All chapters are expected to cooperate with the University administration and the Interfraternity and Panhellenic Councils in building and maintaining constructive community relationships with neighbors of the University.
- Fraternities and sororities are expected to set and maintain appropriate academic standards for pledging (association) and maintaining active membership status. Any organization member whose grade point average falls below a 2.25 or which statistics show may be adversely affecting the overall academic performance of the chapter will be placed on a probationary period of one semester. The organization will be offered assistance in reviewing and revising their policies and practices with regard to academics.
- Advisors are critical to the success of the individual chapters and the Greek system. They may provide continuity from year to year, wisdom from experience and a perspective broader than that of the undergraduate members. It is the responsibility of the undergraduate members to regularly seek out the advice of their respective chapter advisors. Each chapter must have a chapter advisor and/or alumni advisory board. At a minimum, the University expects the following of the chapter advisor/alumni advisory board:
  - Meet regularly with chapter officers,
  - Be familiar with University policies governing fraternities and sororities and ensure that the chapter complies with such policies,
  - Regularly review chapter finances,
  - Review the chapter's new member development (pledging) program and ensure that no chapter activities involve hazing in any form,
  - Assist University officials in dealing with problems or other situations involving the chapter,
  - Be represented at meetings of chapter Greek advisors,
  - To attend and support chapter activities.
- Each chapter must remain in good standing with the national/international or fraternity or sorority if applicable.
- No chapter shall sponsor an auxiliary organization or activity which connotes membership of any kind in their group (e.g., little sisters, sweethearts, etc.) other than that full membership as ascribed by the organization's constitution.

#### Guidelines for Fraternity/Sorority Activities

- Approval, Review and Sponsorship of Activities

- Definition of Chapter Sponsored Activity: An event will be considered a chapter-sponsored activity under one or more of the following conditions:
  - The event is advertised and the advertisement makes any mention of the fraternity or sorority.
  - Discussion of the activity is mentioned in the minutes of a chapter meeting.
  - Transportation to the activity is provided by the chapter.
  - The chapter creates or causes to be created any promotional materials for the activity, including t-shirts, cups, etc.
  - The chapter is involved in any fashion with the sale of tickets for the activity or the sale of promotional items which mention the activity.
  - The chapter provides maps, information or tickets to the activity for its members and/or guests.
  - The activity is listed on the chapter calendar.
  - All Greek Council sponsored events such as Greek Week and chapter sponsored events such as fraternity philanthropy weeks are considered sponsored by all chapters who participate.
  - Participants classify the event as a chapter event.
- Chapters are responsible for events they sponsor. When an event is sponsored by more than one organization, each sponsor is responsible for adequate planning, actual event behavior and post-event accountability for all in attendance.
- LSUS does not allow any activity by individuals or student organizations which involve the selling or auctioning of services by individuals.
- Advertising and Publicity: All publicity is expected to be in good taste and in compliance with University posting policies.
- Alcoholic Beverages and Illegal Substances
  - In addition to the following policies, fraternities and sororities and their members are required to comply with the University's policy for the use of alcoholic beverages when sponsoring or participating in any activity.
  - Use of illegal drugs at any chapter sponsored event is strictly prohibited.
  - No fraternity or sorority shall permit any person who is under the age of twenty-one or anyone who is obviously intoxicated to consume alcoholic beverages at chapter sponsored events. An organization sponsoring or co-sponsoring an event has an obligation to make reasonable effort to provide for the safety of any members or guests who exhibit intoxication.
  - No fraternity or sorority shall at any time expect, suggest or compel members or pledges/associates to consume alcoholic beverages or illegal substances.
  - No alcohol will be permitted for any Greek organization for an event held on the LSUS Campus.
  - Fraternities shall comply with IFC regulations establishing a completely dry fraternity rush. Sororities shall comply with Panhellenic regulations prohibiting alcoholic beverages at recruiting or pledging events. No alcoholic beverages shall be present at any chapter or Council rush function, regardless of location. A rush/recruitment function is defined as any chapter activity occurring during the official rush/recruitment period established by the Interfraternity Council or

Panhellenic Association or any event held at any time where the primary purpose is membership recruitment.

- No alcoholic beverages shall be present at any pledge/associate member programs or activities, including but not limited to: initiation or pre-initiation activities; pledge/associate member retreat; pledge presents; and big brother/sister revealing.
- These policies shall also apply to the Interfraternity Council, the Panhellenic Association, National Pan-Hellenic Council, Greek Week, Order of Omega, and all other inter-Greek functions.
- Hazing
  - Definition: Hazing is defined as any action taken or situation created which, regardless of location, intent or consent of the participants,
    - produces, or is reasonably likely to produce, bodily harm or danger, mental or physical discomfort, embarrassment, harassment, fright, humiliation, intimidation, degradation, or ridicule, or otherwise compromises the dignity of an individual;
    - compels an individual to participate in any activity which is unlawful, perverse, publicly indecent, contrary to the rules, policies and regulations of the University, or which is known by the compelling person to be contrary to the individual's genuine moral or religious beliefs; or
    - will impair an individual's academic efforts.
  - Members of fraternities and sororities may not engage in any hazing activities.
    - Examples of actions and activities which are considered unacceptable include, but are not limited to the following:
      - Any form of physically demanding activity (calisthenics, runs, etc.) not part of an organized voluntary athletic contest or not specifically directed toward constructive work.
      - Paddling, shoving or otherwise striking individuals.
      - Compelling individuals to wear carry or publicly display any article or apparel, especially items which are unusual, uncomfortable, degrading or physically burdensome. It is understood that students may choose to wear pledge/associate member pins, pledge class T-shirts that are consistent with the University's policy concerning harassment or other appropriate apparel, compelling them to do so is hazing. Examples include, but are not limited to wooden paddles, painted rocks, T-shirts with degrading slogans or names on them, notebooks, etc.
      - Depriving individuals of the opportunity for sufficient sleep (six hours continuous sleep per day minimum), decent edible meals or access to means of maintaining bodily cleanliness.
      - Activities that interfere with an individual's academic efforts by causing exhaustion, loss of sleep, or loss of reasonable study time or by preventing an individual from attending class.
      - Compelling individuals to consume alcohol or drugs.
      - Compelling individuals to eat or drink foreign or unusual substances or compelling the consumption of undue amounts or odd preparations of food.

- h. Having substances thrown at, poured on or otherwise applied to the bodies of individuals.
  - Morally degrading or humiliating games or any other activities that make an individual the object of amusement, ridicule or intimidation.
  - Transporting individuals against their will, abandoning individuals at distant locations, or conducting any kidnap, ditch or road trip that might in any way endanger or compromise the health, safety or comfort of any individual.
  - Causing an individual to be indecently exposed.
  - Violating accepted social customs in regard to sex and relations between the sexes.
  - Activities that require a person to remain in a fixed position for a long period of time.
  - Compelling an individual to become branded or tattooed.
  - Line-ups involving intense or demeaning intimidation or interrogation, such as shouting obscenities or insults.
  - Assigning activities (pranks, scavenger hunts, etc.) that compel a person to deface property, engage in theft or harass other individuals or organizations.
  - Tests of courage, bravery or stamina.
  - Intentionally deceiving new members prior to initiation to make them believe that they will not be initiated or will be hurt or struck.
  - Intentionally creating a mess and compelling individuals to clean it up.
  - Excluding an individual from social contact for prolonged periods of time.
  - Imposition of many hours of silence, during which time an individual may not speak while going about his or her daily routine.
  - Any activity as described above upon which the initiation or admission into or affiliation with the organization is directly or indirectly conditioned, or implied to be conditioned, or which occurs during a pre-initiation or initiation activity shall be presumed to be compelled activity, the willingness of an individual to participate in such an activity notwithstanding. Behavior in which only pledges/associate members participate in may be interpreted as compelled behavior. If there is any indication that a deviation from pledge/associate member class behavior that may result in the loss of membership or other consequences will be considered a violation of the Greek Guidelines.
- Enforcement
    - It shall be the specific responsibility of the chapter president to see that this policy is communicated each semester to all members (initiates and pledges/associate members), and to see that his/her chapter strictly adheres to the policy.
    - Fraternities and sororities should understand that not only is the chapter responsible for preventing hazing in any form, but any and all members involved in a hazing violation will be held personally accountable for their actions.

- Chapters are responsible for controlling the actions of their alumni members during initiation or pre-initiation activities.
  - The Dean of Students will be notified promptly of all alleged hazing incidents; the handling of such cases is subject to the Dean's review.
  - The national/international office of a fraternity or sorority will be notified of any hazing charges pending against their chapter and will be informed of the disposition of the case.
  - Any proven hazing case involving serious bodily injury will result in revocation of registration for the chapter and a recommendation to the national/international office of the fraternity or sorority of revocation of their charter.
  - Fraternities and sororities are expected to comply with the provisions of the IFC and Panhellenic Constitutions and Bylaws.
  - Hazing is a crime in the State of Louisiana. Incidents of hazing will be reported to the appropriate law enforcement agency if the investigation of the incident provides sufficient evidence to indicate that the matter falls within the hazing definition.
- Harassment and Abusive Behavior
  - Fraternities and sororities may not engage in any organizational activities involving sexually abusive behavior (whether verbal or physical) or behavior that is lewd, indecent or obscene.
  - Fraternities and sororities may not engage in any organizational activities involving physical or verbal behavior that makes persons the subject of harassment, intimidation or hostility because of their race, religion, color, gender, disability, sexual orientation or national origin.
  - Fraternities and sororities must adhere to the letter and spirit of the provisions for diversity in the LSUS Mission Statement.
  - Fraternity and sorority members shall not engage in any physical abuse of the person or property of any member of the campus community nor may chapter members threaten such physical abuse.

#### Responsibilities of Chapter Officers

- Chapter officers shall be responsible for ensuring that chapter members adhere to: all governing principles of the Interfraternity or Panhellenic Councils; all policies, procedures and directives promulgated by LSUS; and all local, State and federal laws regarding fraternity or sorority activities. The chapter president shall have the duty to inform chapter members of these regulations. Annually, as part of the Greek organization registration process, each fraternity officer will sign a statement agreeing that he/she has received a copy of The University Relationship and Guidelines for General Fraternities and Sororities, and a copy of the signed statement will be filed with the University Center
- Chapter officers shall be held accountable for organized chapter activities. Examples of such activities include but are not limited to: rush activities, initiation rites, sports competitions and parties.
- Although all members are personally responsible for their own behavior, a specific chapter officer may be held personally accountable for the misconduct of chapter

members during organized chapter activities. Circumstances which might warrant this personal accountability include but are not limited to:

- Inappropriate and/or unacceptable activities which are sanctioned by the chapter by means of discussion and/or planning at a chapter meeting, officers' meeting or committee meeting.
- An officer's personal participation in such an activity.
- An officer's failure to act appropriately upon witnessing such an activity.
- An officer's failure to act appropriately in preventing such an activity when he/she had prior knowledge.
- An officer's failure to act appropriately in taking corrective action after learning of such an activity.
- An officer's negligence in his/her responsibility to educate the group regarding established laws, regulations, policies, directives and procedures.
- An officer's failure to cooperate fully with law enforcement personnel or with University officials, including failure to identify chapter members known by the officer to be involved in an incident.

#### Governance

- The University recognizes that the governing bodies for the Greek system are the Panhellenic Council, Greek Council, Pan-Hellenic and the Interfraternity Council. Each council consists of an executive board and at least one representative from each of the registered campus chapters.
- Each sorority and fraternity also has an executive board, a constitution, and bylaws which govern the chapter. In addition, each chapter must abide by its local organization's constitution and bylaws. Unless non Pan-Hellenic Council. The applicable Unanimous Agreements of the National Panhellenic Conference also guide the respective sororities.

#### Revision and Review

- Revisions to The University Relationship and Guidelines for General Fraternities and Sororities procedures are subject to review by the Panhellenic Association President , Pan-Hellenic President, Greek Council President and the Interfraternity Council President and approval by the Greek Advisor.
- Prior to any revision, regardless of the source of the proposed revision, input shall be sought from the LSUS Director of Student Activities, the Interfraternity, Greek Council, Pan-Hellenic, and the National Panhellenic Councils and the chapter alumni advisors.
- This document shall be reviewed on an annual basis by the Director of Student Activities.

**LSU Shreveport Athletic Department**  
**Student Athlete Drug and Alcohol Education and Testing Policy**

The following policy has been adopted and shall be administered by the Louisiana State University in Shreveport Athletic Department. LSU Shreveport reserves the right to make changes to this policy and this policy should not be construed to create a contract between student-athlete and LSU Shreveport.

Participation in intercollegiate athletics through LSU Shreveport is a privilege that may be qualified, suspended or terminated at any time by LSU Shreveport.

LSU Shreveport is concerned with the health, safety, and welfare of the student-athletes who participate in its programs and represent the college in intercollegiate athletics. The use of illegal drugs, misuse of legal drugs, use of performance-enhancing substances, use of alcohol, and inappropriate use of tobacco are inconsistent with the standards expected of student-athletes at LSU Shreveport. Substance use and abuse can pose risks to a student-athlete's health and safety, negatively affect academic and athletic performance, and comprise the integrity of athletic competition and the mission of LSU Shreveport.

LSU Shreveport is committed to maintaining an environment for students free of illegal drug use and alcohol abuse. Violation of this policy may also be a violation of the LSU Shreveport Student Conduct Code. Student-athletes should be aware that the Student Conduct Code prohibits the unauthorized manufacture, sale, possession, use or distribution of illicit drugs and alcohol on campus. Disciplinary action up to and including suspension or permanent dismissal from the University may result from a violation of the Student Conduct Code. Nothing in this policy shall be construed to diminish the responsibilities of student-athletes to adhere to the Student Conduct Code.

**Purpose**

The LSU Shreveport Athletic Department believes that random testing and testing based on reasonable suspicion are appropriate to:

- Ensure the health, safety, and welfare of our student-athletes
- Promote fair competition in intercollegiate athletics
- Identify student-athletes who are improperly using drugs or alcohol and assist those student-athletes
- Educate student-athletes

The intent of these policies is to prevent use and abuse of prohibited substances by student-athletes through education, testing, and professional guidance.

- Education – providing student-athletes with accurate information about problems associated with substance use and abuse and promoting health and safety in sport
- Testing – analyzing biological specimens to detect prohibited substances student-athletes may introduce to their bodies and associated sanctions resulting from use detailed in this policy
- Professional Referral – facilitating appropriate treatment and rehabilitation of student-athletes



## **Alcohol, Tobacco and Other Drug Education**

Participants who are educated about substance use in sport are more likely to make informed and intelligent decisions about usage. LSU Shreveport will provide drug and alcohol education opportunities for student-athletes. These educational programs will be designed to review athletic department, institutional, conference and national governing body policies related to alcohol, tobacco and other drugs. Appropriate educational materials will be made available to participants including this policy.

## **Consent to Participate**

As a condition of participation in intercollegiate athletics at LSU Shreveport, each student-athlete will be required to sign a consent form agreeing to undergo drug and alcohol testing and authorizing release of test results in accordance with this policy. Further, each student-athlete must authorize his/her healthcare provider(s) to provide medical information and discuss same with the Athletic Director, coaches and athletic staff as such relates to the health, safety, fitness and ability of the student-athlete to participate in their sport and related training activities. Failure to consent to or to comply with the requirements of this policy may result in suspension from participation or termination of eligibility to participate in intercollegiate athletics at LSU Shreveport.

The Athletic Director or his/her designee, in their discretion, may temporarily suspend or qualify participation by any student-athlete upon reasonable belief that the student-athlete may be in violation of this policy, the LSU Shreveport Student Conduct Code, or any team rule or requirement. Upon finding that a student-athlete is in violation of this policy, the Student Conduct Code, or any team rule or requirement, the Athletic Director may terminate, suspend or qualify participation.

## **Alcohol**

It is the responsibility of every member of the college community to be aware of the risks associated with alcohol use and abuse. The Athletic Department views the use of alcohol to be incompatible with the goal of athletic excellence. Student-athletes are required to conduct themselves in accordance with university policies, and federal, state and local laws. (Section 5.2.32 of the Student Handbook) It should be understood that possession or consumption of alcoholic beverages by individuals under the age of 21 is a violation of state law and a violation of this policy. Likewise, it is illegal and a violation of this policy for a student-athlete to supply alcoholic beverages to persons under the age of 21.

The Athletic Department may suspend participation of any student-athlete upon a pending criminal charge, and may suspend or terminate participation upon a conviction, plea of guilty or plea of no contest to any of the following:

- Driving under the influence (DUI/DWI) or other motor vehicle violations involving alcohol or drugs
- Public intoxication
- Drunk and disorderly
- Other violations of local, state, or federal law involving alcohol or drugs, including possession
- Other violations of local, state, or federal law involving alcohol or drugs and acts of violence
- Minor in possession

Even if such a criminal charge is ultimately dismissed, the student-athlete may be found to have violated this policy and be subject to sanctions as set forth herein.

### **Tobacco**

The use of tobacco products is prohibited by all game personnel (e.g. coaches, student-athletes, athletic trainers, managers and game officials) in all sports during practice, meetings, competition and other times when the student-athlete is representing the University.

### **Prohibited Drugs/Substances**

LSU Shreveport is a member of the National Association of Intercollegiate Athletics (NAIA) and will use the NAIA list of banned drug classes. The drug and/or alcohol screening process may include analysis of, but is not limited to, the NAIA list of banned-drug classes. For an ongoing updated listing of the banned-drug list view the NAIA's web site at [www.naia.org](http://www.naia.org). Prohibited substances that LSU Shreveport may screen for include, without limitation, alcohol (in any sport), marijuana, PCP, opiates, MDMA (Ecstasy), amphetamines, cocaine, flunitrazepam (Rohypnol) and anabolic steroids. All student-athletes must keep the athletic training staff and/or team physician aware of any prescribed drugs and dietary supplements that he or she may be taking.

### **Specimen Analysis**

The drug and/or alcohol screening process may include, but are not limited to, the following biological specimen collection methods:

- Urine testing
- Saliva testing
- Breath alcohol devices
- Hair samples

### **Selected Types of Drug Testing**

- **Unannounced Random Testing**  
All student-athletes who have signed the institutional drug-testing consent form and are listed on the institutional squad list are subject to unannounced random testing. The Director of Athletics or his/her designee may randomly select student-athletes from the official institutional squad lists.
- **Reasonable Suspicion Screening**  
A student-athlete may be subject to testing at any time when there is individualized reasonable suspicion to believe the participant is using a prohibited substance. Such reasonable suspicion may be based on information as determined by the Director of Athletics or by an Assistant Athletic Director, Head Coach, Assistant Coach, Athletic Trainer, or Team Physician, and deemed reliable by the Director of Athletics. Reasonable suspicion may include, without limitation, 1) observed possession or use of substances appearing to be prohibited drugs, 2) arrest or conviction for a criminal offense related to the possession or transfer of prohibited drugs or substances, 3) observed abnormal appearance, conduct or behavior reasonably interpretable as being caused by the use of prohibited drugs or substances, or 4) information from others. Among the indicators which may be used in evaluating a student-athlete's abnormal appearance, conduct or performance are: class attendance, significant GPA changes, athletic practice attendance, increased injury rate

or illness, physical appearance changes, academic/athletic motivational level, emotional condition, mood changes, and legal problems.

- **Re-entry Testing**

A student-athlete, who has had his or her eligibility to participate in intercollegiate sports suspended as a result of a drug or alcohol violation, may be required to undergo re-entry drug and/or alcohol testing prior to regaining eligibility. The Director of Athletics or his/her designee shall arrange for re-entry testing after the counselor or specialist involved in the student-athlete's case indicates that re-entry into the intercollegiate sports program is appropriate.

- **Follow-up Testing**

A student-athlete who has returned to participation in intercollegiate sports following a positive test under this policy may be subject to follow-up testing. Testing will be unannounced and will be required at the discretion of the Director of Athletics or his/her designee in consultation with the counselor or specialist involved in the student-athlete's case.

## **Sanctions**

Refusal to sign a consent form prohibits a student-athlete from participating in any intercollegiate sport at LSU Shreveport. Any student-athlete who tests positive for a banned substance or who refuses to submit to a required test, and/or who violates the terms of the safe harbor program as described in this policy shall be subject to the sanctions below, which may be modified for good cause by the Director of Athletics. Sanctions for other violations of this policy are within the discretion of the Director of Athletics. All violations of this policy are cumulative.

- **First Offense**

Student-athletes' FIRST POSITIVE identification of the use and/or abuse of prohibited substances are in serious violation of LSU Shreveport Athletics Department rules and ethics. A meeting will be called with the student to discuss the relevant circumstances.

At that point, the cooperation of the student-athlete in assessing his/her situation will weigh much in his/her favor as to what actions will result.

The student-athlete's parent(s) will be notified of a positive test by the Director of Athletics.

Depending on the assessment of the student-athlete's situation, the LSU Shreveport Athletics Department may require a minimum of two hours of professional counseling to assist the athlete in a drug-free life. LSU Shreveport provides assistance to students with drug related problems through its Student Development and Counseling Center. Those students who voluntarily seek assistance from the center are assured that professional standards of confidentiality will be maintained. Referral to appropriate community agencies is available through the Student Development and Counseling Center. University support services and programs are designed to encourage students to adopt and maintain healthy lifestyles.

The two hours of professional counseling **MUST** be completed within two weeks of notification of a positive test. If the counseling is not completed within those two weeks, the student-athlete will be ineligible to participate until the two hours of counseling is completed.

If the Director of Athletics feels that the student-athlete's problem has been corrected, he/she will be allowed to continue participating in his/her sport. No student-athlete will be allowed to participate while intoxicated (intoxicated means a high level of any controlled substance not normally found in the human body.) Finally, the student-athlete will be asked to provide another urine specimen to be tested within the next thirty (30) days from the initial notification meeting of the first positive test result.

□ **Second Offense**

A student-athlete's SECOND POSITIVE identification of the use of prohibited substances is a VERY SERIOUS violation of LSU Shreveport Athletics Department rules and ethics. Members of the LSU Shreveport Athletics Department will again meet the student-athlete. The student-athlete shall be suspended indefinitely from any participation and/or 10% of his/her regular season from his/her sport, as follows:

Cross-Country	1 meet
Baseball	5 games
Basketball	3 games
Soccer	1 game
Tennis	1 match

The student-athlete WILL NOT be permitted to return to athletics participation until ALL of the following criteria have been met:

1. Obtain a minimum of two hours of Rehabilitative Counseling through the Student Development and Counseling Center.
2. Provide another specimen to be tested within the next thirty (30) days from the date of notification in the second confrontation meeting. Specimen must test negative. The student-athlete will be financially responsible for this follow-up test.

After the completion of the above criteria and with the recommendation of the University staff counselor, members of the LSU Shreveport Athletics Department will meet to reconsider the student-athlete's status. This DOES NOT guarantee the player's return to his/her sport.

At any time, the Director of Athletics may require the student-athlete to demonstrate appropriate support and rehabilitation efforts.

□ **Third Offense**

A student-athlete's THIRD POSITIVE identification of the use and/or abuse of prohibited substances indicates to the LSU Shreveport Athletics Department that the said student-athlete will not conform to established rules and poses a safety hazard. Therefore, the LSU Shreveport Athletics Department will:

Suspend this individual from any participation or involvement with LSU Shreveport Athletics Department for a period no less than one calendar year (365 days) from the date of the student-athlete's positive drug test

The student-athlete will be required to obtain a minimum of two hours of professional rehabilitative counseling, in addition of a referral to a local Alcohol & Drug Abuse Clinic prior to petitioning for reinstatement. Members of the Athletics Department shall meet only after the written request for the student-athlete to the Director of Athletics has been submitted. The committee shall then meet with the student-athlete to discuss his/her status.

### **Voluntary Disclosure/Safe Harbor**

A student-athlete who has engaged in prohibited drug or alcohol use is encouraged to seek assistance from the Athletic Department by voluntarily disclosing his or her use prior to an announced drug test.

- If the student-athlete seeks assistance *prior* to being identified as having violated this policy or being notified that he or she must undergo screening, the impermissible use will not be deemed an offense for purposes of determining sanctions under this policy.
- The student-athlete will be required to undergo an evaluation by a substance abuse counselor. The counselor shall determine the appropriate form(s) of intervention and rehabilitation needed by the student-athlete, based on the circumstances of the case. The student shall authorize the counselor, or other healthcare provider, to provide a summary of his or her findings and recommendations to the Athletic Director.
- Failing to complete the treatment recommended by the counselor, or having a positive test for any banned substance that indicates new use after entering the Safe Harbor Program will be deemed the next subsequent offense under this policy.
- If the student-athlete regains his or her eligibility to participate in intercollegiate sports, he or she may be required to undergo unannounced follow-up tests at the discretion of the Director of Athletics.

### **Hearing**

Student-athletes who test positive under the terms of the LSU Shreveport Intercollegiate Athletics Alcohol, Tobacco and Other Drug Education and Testing Policy, or are otherwise believed to have violated this policy, will be entitled to a hearing with the Director of Athletics prior to the imposition of any sanction. Requests for such a hearing must be made within forty-eight (48) hours of notification of a positive test result. If the forty-eight hours would end on a weekend, the request must be made by noon on the next business day. Requests must be in writing and received by the Director of Athletics.

At the hearing, the student-athlete shall be advised of the information that suggests a violation of this policy and be given the opportunity to admit, deny or explain the alleged violation of this policy. The student-athlete may have an advisor present if the student so desires. However, the student-athlete must present his or her own case. The advisor may not speak or act on behalf of the student-athlete. Generally, the hearing should take place no more than seventy-two (72) hours after the written request is received. Either the student-athlete or the other parties involved may request an extension of time to the Director of Athletics, who will consider whether to grant the extension upon a showing of good cause. There will be an opportunity for the student-athlete to present evidence, as well as to review the results of any test. The decision by the Director of Athletics or his/her designee regarding the sanction to be imposed shall be final; however, within five (5) days of the decision by the Director

of Athletics, the student-athlete may request a review by the Provost who, in his/her discretion, may review the decision.

## **University Court Apartments** (student housing)

**L2. ALCOHOL** - Possession or consumption of alcoholic beverages by you and your guests at University Court Apartments must be in compliance with local, state and federal laws, and with the rules and regulations of the University. If you are under 21 years of age, you may not consume or possess alcohol. Alcohol may not be consumed or displayed in public areas, including balconies, patios and walkways. Kegs of any type and other common source alcohol containers are not allowed. We will dispose of any alcohol remaining in containers of this type found on the property. Alcohol-related conduct that ignores the rights of others to a quiet, orderly living environment is not acceptable.

**L3. DRUGS AND ILLEGAL SUBSTANCES - DRUGS AND ILLEGAL SUBSTANCES** - Use, possession and/or distribution of drugs and/or illegal substances is strictly prohibited and will result in eviction and referral to the University judicial officer and law enforcement agencies. This includes possession of any drug paraphernalia.