

# LSUS

## SHREVEPORT



## ONLINE STUDENT GUIDE

ACCESSING YOUR ACCOUNT

myLSUS

STUDENT EMAIL

MOODLE

LIBRARY & RESEARCH SERVICES

PROCTORING SERVICES

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## Introduction:

LSU Shreveport online students are part of a vibrant learning community of fellow Pilots from around the globe. Our online community is connected through LSU Shreveport's internet-based applications and learning platforms, which allow students to manage communication tools, interact with classmates and faculty, and access library research services. This guide explores several online student resources.

## Student ID and PIN:

The Student ID and PIN serve as the student username and password. The ID and PIN provide access to all of the internet-based applications.

The Student ID and PIN are sent to the email listed on the completed application.

Forgot Student ID and/or PIN? Contact LSUS Informational Technology Services Department at:

(318) 797-5221 OR [its@lsus.edu](mailto:its@lsus.edu)



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## Accessing Internet-based Applications:

myLSUS, Student Email, Moodle, and Library

Follow these steps:

- Go to [www.lsus.edu](http://www.lsus.edu)
- Go to the Quick Links drop-down menu for links to all your Internet-based Applications.





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## myLSUS:

myLSUS is the web-based interface to student information at LSU Shreveport. Students use myLSUS to:

- Search course offerings and register for classes
- Find required textbooks
- Track financial aid status and apply awards to tuition
- Pay tuition and fees
- Print unofficial transcripts and request official transcripts
- View grades
- Update personal information, and
- Verify enrollment for employers.

## Student Email:

Student email is a Microsoft Outlook Web App that allows students to receive communications from LSU Shreveport faculty, staff, and administration. New student email addresses are generated 1-2 weeks prior to the start of the term. The student email account serves as the primary method of communication for important information from LSU Shreveport.

## Moodle:

Moodle is LSU Shreveport's Learning Management System and serves as the virtual classroom. Moodle allows teachers and students to share messages, assignments, quizzes and more.

## Library and Research Services:

The LSU Shreveport Noel Memorial Library provides access to research databases, articles, e-books and other e-resources.

The screenshot shows the Noel Memorial Library website. At the top, there is a purple header with the LSUS logo and a search bar. Below the header is a yellow navigation bar with links for Admissions & Financial Aid, Academics, Offices & Services, Student Life, About LSUS, Athletics, and News & Events. The main content area is titled "Noel Memorial Library" and includes a list of services on the left, a central image of the library building, and a "Quick Links" section on the right. The "Find Articles & Databases" link in the services list is highlighted with a yellow box.





## Proctoring Services:

LSUS is committed to academic integrity of fully online and hybrid courses. Proctoring of exams is provided at no additional cost to students.

## Proctoring Equipment Needed

Students will need a webcam with a microphone (internal or USB), a student ID or government issued ID, the Chrome browser, the proctoring extension designated by your Professor, reliable internet connection, and a quiet, well-lit, and private location. Internet Explorer cannot be used to take an exam in Moodle.

