

Campus Police Nab Safety Award



Chief Donald Wray (right) accepts the LSUS Safety Recognition Award from Chancellor Clark. Also pictured (from left) is Officer Tracy Trammell and Sergeant Lance Cole.

The tireless efforts of our Campus Police officers were instrumental in bringing the recent security incident with an ex student to a successful end. Their physical presence was reassuring to everyone and their constant coordination with other law enforcement agencies facilitated the eventual apprehension of the individual involved in the incident. Their efforts truly helped make LSUS safer.

The highly coveted LSUS Safety Recognition Award is given to any member of the LSUS family who helps make our campus safer. Nominations for this prestigious award may be made directly to the Safety Guy in Human Resources.

Congratulations Campus Police!!!

3 Takeaways From the Recent Campus Security Incident

During a recent Q&A with Chief Donald Wray, the Safety Guy asked him for a few “takeaways” from the recent security incident involving an ex student. Here is a summary of his response:

1. **Vigilance**—always be alert for things that just don’t seem right. Do not be bashful in reporting unusual behavior or activity
2. **Precaution**—be prepared before the crisis hits. Make sure you install Rave Guardian on your mobile devices and check for updates on a regular basis
2. **Communication**— Critical at all levels before, during, and after an emergency situation

From the Safety Guy.....



Things are back to normal following our emotional experiences with the threat made by a former student. Our leadership, working with both external and internal law enforcement personnel are to be commended for their decisive actions in keeping our campus safe. We should all learn from this experience—the “takeaways” on page 1 are spot on. Please internalize them for the future.

The recent monsoons, coupled with our roof challenges will surely provide the conditions for slip and fall injuries. Be extra vigilant at reporting and avoiding slippery conditions. Tornado season is here so don't wait until the warning is issued to learn how to react to a tornado.

Finally, HR asked me to encourage everyone to attend the 2018 Service Awards where we recognize employees for their many years of service. Especially noteworthy is our first ever 50 Year Award - a perfect part of our 50th Birthday celebration. The ceremony will be on April 13th at 11:15 in the UC Ballroom

SG

It's Tornado Season!!

When a tornado hits...

Move to the ground floor, center hall of the building

Close doors as you leave

Stay away from glass windows and doors with glass panes

Do not use the elevator

Do not leave the building or attempt to drive

Wait for the all clear



Avoid the Penalty...do your training!

Per a campus e mail sent earlier, all LSUS staff and faculty, including adjuncts, graduate assistants, and student workers must complete the following actions for 2018 **no later than April 1, 2018**

Instructions to complete Ethics Training

Use the following link to access the Ethics Training. <http://eap.ethics.la.gov/EthicsTraining/login.as> As in past years, you will be asked to log in with the ID and password you established the first time you took the training. If you have never taken the training you may register and set up your account.

1. Take the 1 hour Ethics Training (yes, it is pretty “dry”) and prepare a Certificate of Completion per the instructions.

E mail, fax, or send a hard copy of your certificate to **Stella** in HR (stella.mcmillian@lsus.edu)

This link is also on the LSUS HR web page

Instructions to complete Sexual Harassment/Title IX Training

Use the following link to access the Sexual Harassment Training:
<http://pages.lsus.edu/hr/sexualharassment/story.html>

1. Take the Sexual Harassment/Title IX Training and complete the exam at the end.
2. Print your test score results after you have passed the test

E mail, fax, or send the test score results page to **Stella** in HR (stella.mcmillian@lsus.edu)

Need to Drive on university business...here's how to become an "Authorized Driver"

- 1) Please review the Authorized Driver memo: [Authorized Driver Memo](#)
- 2) Authorized Drivers must take the online driver safety training. [Link To Driver Safety Training](#)
Make sure to print your certificate.
- 3) Complete the [Driver Safety Form](#). The completed authorized driver form and the certificate from the driver safety training should both be faxed to Campus Police at 797-5161.
- 4) Those who travel with their personal vehicle and wish to be reimbursed for mileage must also submit a copy of their personal vehicle insurance as well.
Driving records will be reviewed by the Chief of University Police, and upon approval, drivers will be added to the “Authorized Drivers’ List.”