1. Tap Settings.
2.

Tap Mail, Contacts, Calendars
3.

Tap Add Account
4.

Tap Other
5.
Tap Add Mail Account
6.

Enter your Name, Address, and Password. Tap Save.
7.
Enter the following for Incoming Mail Server
Host Name: studentemail.lsus.edu
User Name: YourStudentID@lsus.local
Password: Your Password

Enter the following for Outgoing Mail Server
Host Name: smtp.lsus.edu
User Name: YourStudentID@lsus.local
Password: Your Password

Tap Save
At this point the setup WILL FAIL, don’t panic. You WILL see the following message.

8.
9. Tap Ok on the "Cannot Get Mail" message and Save again. Repeat as necessary (usually twice) until you see the following message.

Tap Save
10.

Return to Settings (Step 1), Mail, Contacts, Calendars (Step 2)

Tap the Account you just created...
11.

Tap Advanced (Near the Bottom of the Screen)
12.

Slide Use SSL to the "ON" Position and Server Port to 993 (this may change automatically)
14. Slide Use SSL to the "On" position and Server Port to 587 (this may happen automatically)