

LOUISIANA STATE UNIVERSITY IN SHREVEPORT
STAFF SENATE
MINUTES
12 November 2008

WELCOME

The meeting was called to order at 2:00 p.m. on Wednesday, November 12, 2008, by Vice-President Darlene Player.

The following senators were present: Darlene Player, Nicki McLain, Tulin Melancon, Cochran Cooper, Barbara Kase, Alex Mitchell, Pam Howard, Elmer Tingler Roger West, and Deloris Wright.

The following senators were absent: Jeffrey Englade, Viki Fentress, and Bart Riggins.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

The minutes of the meeting dated October 15, 2008, were approved.

EXECUTIVE COMMITTEE REPORTS

Vice President's Report

Vice-President Darlene Player stated that Viki Fentress's father passed away. At the time of the meeting, Viki was still in the hospital and we will send her a card from Staff Senate. We sent get well card to Bart Riggins and he will be back to work shortly. We do not have any Executive Committee Report for this month.

Treasurer's Report

Treasurer Nicki McLain reported that Tail Gate party expenses are the only expenses so far. We broke even with the latest tail Gate expenses.

COMMITTEE REPORTS

Holiday Luncheon Committee

Committee Chair Senator Barbara Kase reported that the day before the holiday luncheon, they need some helpers to decorate the room. Tulin Melancon volunteered to help. They finalized the menu and will send invitations to everyone to reserve their seat for the holiday luncheon. The event is set for Friday, December 5th.

Tailgate Party Committee

Committee chair Senator Elmer Tingler reported that there were 23 people signed-up, but only 17 people attended. It was a great success and everyone had a good time. They had pizza during the event. Tim McInnis and his custodial crew (Mike and Katrina) helped setting up and after the event. Therefore, Elmer Tingler wanted to recognize their efforts to make the event a success.

Elmer Tingler also suggested that we can do another event during the basketball team's conference which is the first week of January 2009. During Jan and March 2009, they have 13 dates and we can select another day to put together another tail gate type of event for the staff.

OLD BUSINESS

Character Counts

On October 31st at 11:00 a.m., Katherine Pace from the LSU Ag Center will meet with campus deans, chairs, directors, and other supervisors in the Webster room to discuss morale issues and any specific needs LSUS may have. Ms. Pace presents a series called "Character Counts" that describes the six pillars of character and how to develop them in the workplace.

Flex Time Proposal

A flex time resolution was prepared by the Staff Senate and submitted to the Chancellor's office. There has been no response on the proposal yet.

Staff Training

Tulin Melancon reported that she talked with the Director of Purchasing Department and requested to schedule a training day for the staff on the purchasing procedures and reports. There was a suggestion from one senator that besides a scheduled training with the department heads, anyone who feels knowledgeable on the subject matter they can offer their help to the staff who has questions. There was another suggestion on computer base training. They found it more effective learning the computer software by actually attending a class for a semester long. They suggested that it should be a person's choice which way they choose to learn.

NEW BUSINESS

January 2nd

Friday, January 2, 2009, is the day that employees are scheduled to return to work after the holidays. It was suggested that maybe we could have an annual leave day for everyone and return to work the following Monday instead. Elmer Tingler mention that there would be some cost savings by doing so since we would not have to heat the entire campus for one day before reducing power for the weekend. The day could create potential issues for employees who do not have enough annual leave to take on that day.

AJOURNMENT