

LOUISIANA STATE UNIVERSITY SHREVEPORT  
STAFF SENATE  
MINUTES  
9 July 2008

I. CALL TO ORDER

- a. The meeting was called to order at 2:00 p.m. Wednesday July 9<sup>th</sup> 2008 by President Viki Fentress. The following senators were present: Alex Mitchell, Viki Fentress, Darlene Player, Cooper Cochran, Elmer Tingler, Melissa Airhart, Casey Harvill, Nicki McLain, Bart Riggins, Roger West, Barbara Case and Tulin Melancon. Absent were: Jeff Englade, Tracy McCray, Pam Howard, Joseph Pearson and Deloris Wright.

II. APPROVAL OF MINUTES

- a. Minutes of the June 2008 meeting were approved.

III. GUEST ADMINISTRATOR REPORTS

- a. Mike Ferrell stated the hiring freeze was lifted as of 6/30/2008 and new employee orientation scheduled for Wednesday, July 16, 2008 between 9:00-3:00pm. He also stated the additional funding because of the Cyber Command and Animation Industries. He said that if we increase our enrollments, we can receive more state funds.

IV. EXECUTIVE COMMITTEE REPORT

- a. No Reports

V. COMMITTEE REPORTS

- a. Fellowship Committee
  - i. Viki Fentress stated that we will continue to hosting Fellowship lunches. Anyone wishing to host an event please contact to Viki Fentress.
- b. Tailgate Party Committee
  - i. Elmer Tingler reported that there will be another Tailgate party planned in the near future.
- c. Staff Training Committee
  - i. DeAnn Arnold reported that they have done a survey on Flextime issues. The procedure needs to be written on the flextime and if the policy does not benefit students, chancellor does not support the policy. Therefore, the survey results will be presented to the chancellor and vice chancellor by DeAnn Arnold.
  - ii. DeAnn Arnold also invited new and existing employees to Orientation. HR Department will host the orientations three times according to the academic schedule.
  - iii. DeAnn Arnold informed the classified employees that they had one extra day of pay in their pay check.

VI. OLD BUSINESS

VII. NEW BUSINESS

- a. Student welcome back week activities
  - i. Kimberly Thornton informed the staff senate that, there will be a door decorating contest during the first week of August 25-29, 08 in the University Center. She asked if the Staff Senate can sponsor a prize for the winner of the contest and senators accepted the offer. Senate members will decide the prize.
- b. Staff Senate Web site
  - i. Minutes for 2008 are not at the Staff Senate web site. They will be updated.
- c. Staff Senate Donation Fund
  - i. Elmer Tingler suggested that we should increase the staff senate funds by asking faculty senate's help.
- d. Nomination for Secretary Seat
  - i. Joseph Pearson resigned from the Staff Senate as Secretary. The Secretary position became available. Casey Harvill and Tulin Melancon are nominated for the seat and Tulin Melancon is elected to be the new secretary for the Staff Senate.

VIII. COMMENTS FROM STAFF SENATORS

IX. COMMENTS FROM GUESTS

X. ADJOURNMENT