

LOUISIANA STATE UNIVERSITY SHREVEPORT
STAFF SENATE
MINUTES
JUNE 2ND 2006

I. WELCOME

- i. The meeting was called to order at 2:00 p.m. Wednesday June 2nd 2006 by President Rita Lott. The following senators were present: Ed Robbins, Nathaniel Robinson, Rita Lott, Pam Corbitt, Cyndi Olson, Fermand Garlington, Adnan Samhan, Cheryl Crain, Nicki Lafitte, Darlene Player, Eddie Thomas and Joseph Pearson.

II. APPROVAL OF MINUTES

- ii. Minutes of the meeting dated May 10th 2006 were approved.

III. OLD BUSINESS

a. Payroll Deduction Committee

- i. The committee met on May 25th to discuss the matter. Nicki Lafitte is the chair of the committee. The committee presented its proposal to have the Staff Senate accept **voluntary** payroll deduction to cover the cost of Staff Senate events.
- ii. The proposal includes: all permanent LSUS employees are eligible. The program is called the Staff Senate Support Fund. Those who volunteer for the program will elect to have a minimum of \$1.00 per pay period (or \$1.33 for 9 month faculty). Sign ups will be once this coming new fiscal year and at annual enrollment or at the point of new hire. A member may cancel at any time, but all funds will be considered donated.
- iii. Benefits of the plan: All members are guaranteed free admission to the following events: Staff Senate Spring Luncheon, Staff Senate Holiday Luncheon, Annual Fish Fry (and other events when feasible). One of the great benefits is that we don't have to come up with money each time we have these events. Other moneys will go to help Staff Senate to put on professional development programs as well.
- iv. This program will be annual recurring until and unless cancelled.
- v. The program would begin on the July 20th paycheck.
- vi. The Staff Senate Unanimously approved the Staff Senate Support Fund.

IV. NEW BUSINESS

- a. Two new staff senators were seated: Elmer Tingler representing Administrator/Managers, and Tulan Melancon representing Other Professionals.
- b. Amendment to the By-Laws
 - i. Joseph Pearson submitted a new amendment to the Staff Senate By-Laws adding a new officer position of Treasurer. The Amendment outlines the new officer and its incumbent duties. This Amendment will be voted on at the next official Staff Senate Meeting.

- c. President Lott will be getting together an informal training session for new and continuing staff senators this summer.
- d. The website is coming along and should be live before fall.

V. COMMENTS

- a. A concern was brought up about the new Records Policy. Senator Garlington stated that campus wide training will be occurring and that if anyone had specific questions regarding what documents need to be kept and for how long to contact him.

VI. Adjournment