

LOUISIANA STATE UNIVERSITY SHREVEPORT  
STAFF SENATE  
MINUTES  
FEBRUARY 8<sup>TH</sup> 2006

I. WELCOME

- i. The meeting was called to order at 2:00 p.m. Wednesday February 8<sup>th</sup> 2006 by President Rita Lott. The following senators were present: Willie Mae Thomas, Adnan Samhan, Jelisa Freeman, Cyndi Olson, Fermand Garlington, Ed Robbins, Wally Derleth and Secretary Joseph Pearson.

II. APPROVAL OF MINUTES

- ii. Minutes of the meeting dated January 11<sup>th</sup> were approved.

III. PRESIDENT'S REPORT

- i. President Lott couldn't travel to Baton Rouge for the Board meeting due to illness. She will email the minutes of the meetings before the next Staff Senate Meeting.

IV. OLD BUSINESS

a. Baton Rouge Trip

- i. President Lott will email the minutes from this meeting.

b. Committee Updates

i. Crisis Leave Program

- II. No current report.

ii. Staff Senate Scholarship

- II. Glenda Erwin is willing to speak to the Staff Senate about the possibilities of creating this scholarship opportunity.

iii. Sponsored Training

- II. Joseph Pearson presented a copy of the survey report. The committee will review the survey and make potential recommendations to the senate for action. Anyone with other ideas is welcome to contribute. Senator Pearson thanked DeAnn Arnold for all her hard work on this project.

iv. Election Committee

- II. The election committee met and had a re-evaluation of the representative structure of the Staff Senate. Due to increases in staff since the last time this was done, two seats were added. A copy of the Staff Senate list was distributed that listed the vacant seats and other seats that will be up for election. The committee came up with the following time line for elections.
  1. Mar 1<sup>st</sup>. Send email soliciting nominations for staff senate positions
  2. Mar 8<sup>th</sup> March Staff Senate meeting open invitation for those interested in running.
  3. Mar 10<sup>th</sup> Nominations are due.

4. Mar 11<sup>th</sup> to 30<sup>th</sup> Campaigning period.
5. Apr 3<sup>rd</sup> to 7<sup>th</sup> Online Voting
6. Apr 12<sup>th</sup> Announcement of new senators at Staff Senate meeting.

Special thanks to Don Bloxom and DeAnn Arnold for all their hard work and advice on the election committee.

- v. Spring Luncheon Committee
  - II. The committee is working on a theme for the luncheon.
- vi. Staff Senate Website
  - II. Once the website is set up, Greg Trusty will take pictures of the Staff Senate and they will be posted on the site. Each senator should be prepared to submit a small bio that will be posted with the photos.

## V. NEW BUSINESS

- a. Joseph Pearson submitted a proposal to assign staff members to each senator. That senator would be responsible for personal contact with those staff members to get them involved in the senate process or to at least attempt to recognize concerns and ideas, and recruit future senators. Senator Pearson will rework the list so that there are no staff members assigned to a vacant position. Thanks to DeAnn Arnold for all her hard work and for being a champion for this idea.

## VI. COMMENTS

- a. DeAnn Arnold announced the Change Committee's New Year's Resolution Series and encourages all to attend the sessions.
- b. A suggestion was made to provide or involve free food to get staff members to attend the senate meeting.
- c. A suggestion was given to encourage the Staff Senate to be involved in the budget discussions, and for the senate to seek a voice in this important area.
- d. A suggestion was given to send out a reminder email on the day of the staff senate meeting.
- e. Senator Sanham voiced his appreciation to Senator Eddie Thomas for volunteering to hand out checks.

## VII. Adjournment