



**2010 SOAR Leader**

Application Packet

**SOAR LEADER**  
**Louisiana State University in Shreveport**  
**Job Description**

*(Please read carefully)*

As a SOAR Leader you are an integral part of the Student Affairs and Student Development and Counseling Center (SDCC) Staff. You report directly to the Director of the SDCC.

**ELIGIBILITY:** SOAR Leader positions are available for full-time LSUS students who will continue as a full-time student through the spring 2011 semester. You must be in good academic standing (minimum 2.0 overall GPA) and free of any violations of the LSUS Student Conduct Code. If you do not remain in good academic standing or are found to be in violation of the Student Conduct Code during your employment, you may be released from your position.

**DUTIES:** SOAR Leaders have various responsibilities which include

- Attending and participating in all training sessions (Fridays 1-3 p.m. beginning January 22)
  - Completing homework assignments
  - Learning appropriate LSUS policies/procedures
- Attending each SOAR program May 2010-January 2011
  - Together, with your partner, preparing and presenting a Power Point presentation
  - Giving a campus tour
  - Participating in the SOAR skit
- Monitoring and responding to questions on group Facebook page

Leaders are expected to demonstrate professionalism in all aspects of the position. As an LSUS Student Leader, SOAR leaders are expected to conduct themselves as positive role models and representatives of the University.

**SCHOLARSHIP:** Students selected to serve as SOAR Leaders will receive a \$2000 scholarship. The scholarship will be paid in two payments of \$1000. The first installment will be paid in the spring 2010 semester and the final installment will be paid in the fall 2011 semester. A SOAR Leader is also eligible for further leadership opportunities as a student mentor in the 2010-2011 academic year.

**APPLICATION DEADLINE:** Return applications to ADM 220 on or before 4:00 p.m. Friday, October 30.

## EMPLOYMENT AGREEMENT

Should you be selected to serve as a 2010 SOAR LEADER, this form will serve as an employment agreement. Violation of this Agreement may result in immediate dismissal from the position and termination of scholarship.

I hereby agree that if selected as a 2010 SOAR LEADER, I agree to abide by all rules and regulations of Louisiana State University in Shreveport. I agree to remain a full time student from the spring 2010 through the spring 2011 semester, maintain a 2.0 overall GPA and abide by the LSUS Code of Student Conduct. I will be a full-time student from Spring 2010 through Spring 2011. Furthermore, I agree to perform the duties and responsibilities assigned to me in a precise and expeditious manner.

Attendance is mandatory for all orientation events. I hereby agree not to enroll in summer classes that conflict with summer orientation programs (daytime classes in July) and to schedule classes and other work schedules (and other personal obligations) so that I am available to attend training sessions (Fridays from 1:00-3:00 p.m. beginning January 22, 2009 and running through July 2009), and other mandatory events. In addition I will be present at all orientation programs in May 2010, July 2010, August 2010, and January 2011.

Louisiana State University in Shreveport is an equal opportunity employer and an equal educational opportunity institution. Faculty, staff, student employment, student recruitment, admissions, financial aid programs, instructions and related educational activities are provided without regard to race, religion, creed, color, sex or national origin.

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Applicant's Signature

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Date

**Return this Application to: Student Development and Counseling Center,  
ADM. 220**

**DEADLINE: FRIDAY, OCTOBER 30 2009 at 4:00 P.M.**

Please have faculty/staff return Recommendation Forms separately by October 30 at 4:00 p.m. It is your responsibility to insure that your faculty references return the recommendation form. Check back with faculty and staff to insure that your form has been sent to our office.

# LSUS 2010 ORIENTATION LEADER APPLICATION

(Due on or before 4:00 p.m. FRIDAY, OCTOBER 30 AT 4 P.M.)

(PLEASE TYPE OR PRINT)

Date: \_\_\_\_\_

## PERSONAL DATA

Name: \_\_\_\_\_  
(Last) (First) (Middle)

Student ID Number \_\_\_\_\_

Is your current address and telephone number correct in the Office of Admissions and Records?  
\_\_\_\_\_

### If no, please provide that information:

Local Mailing Address: \_\_\_\_\_

\_\_\_\_\_  
(City) (State) (Zip)

Telephone Numbers: ( ) \_\_\_\_\_ - \_\_\_\_\_ ( ) \_\_\_\_\_ - \_\_\_\_\_

LSUS E-mail address \_\_\_\_\_

Did you Attend LSUS as a first time freshman? Yes  No

## APPLYING FOR A SOAR LEADER POSITION IS A 3-PART PROCESS

### WRITTEN APPLICATION

Applications will be screened prior to the beginning of the interview process. You will be notified by phone regarding the status of your application prior to November 6. If you are chosen to continue with the application process, an individual interview will be scheduled and the group interview will be confirmed at the time of the phone call.

### GROUP INTERVIEW

Please select your *preferred* DATE for your **group interview** during COMMON HOUR (11 a.m. – noon) in the University Center, Caddo-Bossier rooms. Be sure to note the date and time you have selected as well as the location for the interview. We will contact you if we cannot accommodate your preferred time.

Friday, November 6

Friday, November 13

### INDIVIDUAL INTERVIEW

Individual interviews will be conducted November 16-25 in the Student Development and Counseling Center offices. Each interview will be scheduled for 30 minutes.

**IMPORTANT INFORMATION** *(Please be specific)*

Did you attend SOAR when you entered LSUS? Yes          No

If YES, what was the greatest benefit of attending SOAR?

If NO, explain.

How did you become interested in a SOAR Leader position?

Explain any talents or skills you might have that would add to our SOAR program.

What personal strengths would you bring to the program?

What area(s) have you identified for personal improvement?

Select and explain three qualities/characteristics that you believe are most important for a SOAR Leader to possess.

Describe a time you were a part of a team. What made the team successful/unsuccessful? What did you learn from the experience?

List the names of the staff/faculty members to whom you gave the attached two (2) Confidential Recommendation Forms. *(Please note: Staff/faculty will forward recommendations separately to SDCC)*

Name of faculty/staff that are providing recommendations:

1.
2.

Be sure you have answered ALL QUESTIONS before submitting your application.

**Applicant** \_\_\_\_\_

Dear Faculty/Staff:

The student named above is applying for a position as a 2010 SOAR Leader. SOAR Leaders are a group of ten energetic and enthusiastic students who conduct our freshman orientation programs. This group operates from the Student Development and Counseling Center and provides a very important service to the university.

Your response on this confidential Recommendation Form, the candidate's application, and group and individual interviews will be used to evaluate the applicant for selection.

Thank you for taking the time to complete this recommendation form. *Please return through Campus Mail by 4:00 p.m. **October 30, 2009** to the Student Development and Counseling Center, Attention: Paula Lewis.*

Thanks again!

Sincerely,

Paula K. Lewis, M.A., L.P.C.  
Director, Student Development and Counseling Center

Please rate the applicant on the qualities listed below by circling the appropriate number on the scale given. If you have never had occasion to make such an observation, you may skip that item.

	1 = Poor	2 = Fair	3 = Good	4 = Excellent
1. Demonstrates responsibility	1	2	3	4
2. Communicates effectively with peers and faculty	1	2	3	4
3. Exhibits mature attitudes, thoughts and behaviors	1	2	3	4
4. Appears to be friendly and have good peer relations	1	2	3	4
5. Demonstrates leadership/leadership potential	1	2	3	4
6. Presents <i>quality</i> work on time	1	2	3	4
7. Is on-time and present for class/meetings, etc.	1	2	3	4
8. Demonstrates evidence of teamwork	1	2	3	4
9. Other qualities that would support this student's application as a SOAR Leader: _____ _____ _____				

**Comments:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Faculty/Staff Name: \_\_\_\_\_  
In what context do you know this student? \_\_\_\_\_ How long have you known this student? \_\_\_\_\_

**Applicant** \_\_\_\_\_

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5. Demonstrates leadership/leadership potential	1	2	3	4
6. Presents <i>quality</i> work on time	1	2	3	4
7. Attends class on time and has few absences	1	2	3	4
8. Demonstrates evidence of teamwork	1	2	3	4
9. Other qualities that would support this student's application as a SOAR Leader: _____ _____ _____				

**Comments:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Faculty/Staff Name: \_\_\_\_\_

In what context do you know this student? \_\_\_\_\_ How long have you known this student? \_\_\_\_\_

**LSUS 2009 SOAR LEADER TRAINING/SOAR SCHEDULE**

—————▶ **(Detach and keep for your records)**

These dates are subject to change.

**TRAINING**

Fridays, 1-3 p.m. January 22-May 28; June 11 – July 30

**SOAR PROGRAMS**

7 a.m. – 4:30 p.m. in the University Center each of the following days\*:

May 27, 2010  
July 19, 2010  
July 22, 2010  
July 27, 2010  
July 30, 2010  
August 19, 2010  
January 13, 2011