

## SHREVEPORT/CADDO PARISH

<http://www.ci.shreveport.la.us>

### 1. Certificate of Occupancy & Zoning:

#### Certificate of Occupancy

Permit Center, 1<sup>st</sup> Floor Government Plaza  
505 Travis Street, Suite 130  
Shreveport, LA 71101  
(318) 673-6400

<http://www.ci.shreveport.la.us/pdf/certocc.pdf>

<http://www.ci.shreveport.la.us/pdf/homoccap.pdf>

#### Zoning

Metropolitan Planning Commission  
505 Travis Street, Suite 440  
Shreveport, Louisiana 71101  
(318) 673-6480

<http://www.ci.shreveport.la.us/Service/gnrezone.htm#genrezone>

### 2. Occupational License:

City of Shreveport - Government Plaza  
505 Travis St.  
Customer Service - Ground Floor  
Shreveport, Louisiana 71101  
(318) 673-5500

<http://www.ci.shreveport.la.us/pdf/oltapp.pdf>

### 3. Sales Tax Office:

Caddo-Shreveport Sales & Use Tax Commission  
P. O. Box 104  
3300 Dee Street  
Shreveport, Louisiana 71161  
(318) 865-3312

[http://www.laota.com/parish2/Caddo\\_Parish.html](http://www.laota.com/parish2/Caddo_Parish.html)

### 4. Food Handling Permits:

Caddo Parish Health Unit, Environmental Health Services  
1035 Creswell Ave  
Shreveport, LA 71101  
(318) 676-7488

### 5. Alcohol/Beverage Permit:

ABO Office  
1234 Texas St  
Shreveport, LA 71101  
(318) 673-6140

## BOSSIER CITY/BOSSIER PARISH

<http://www.ci.bossier-city.la.us/>

### 1. Certificate of Occupancy & Zoning:

Metropolitan Planning Commission (MPC)  
Bossier City Hall, 2<sup>nd</sup> floor  
620 Benton Road  
Bossier City, LA  
(318) 741-8824

### 2. Occupational License:

City of Bossier Tax Department  
PO Box 5337  
620 Benton Road  
Bossier City, LA 71111  
(318) 741-8555

### 3. Sales Tax:

Bossier City Tax Office - 1<sup>st</sup> floor  
620 Benton Road  
Bossier City, LA 71111  
(318) 741-8551

### 4. Food Handling Permits:

Bossier Parish Health Unit  
3022 Old Minden Rd.  
Bossier City, 71112  
(318) 741-7314

### 5. Alcohol/Beverage Permits:

Bossier Police Department  
620 Benton Rd  
Bossier City, Louisiana 71111  
(318) 741-8643

### US PATENT & TRADEMARK

<http://www.uspto.gov>  
(800) PTO-9199

### LA ITC NEW ORLEANS

2926 World Trade Center  
New Orleans, Louisiana 70130  
(504) 568-8222  
<http://www.uno.edu/~litc/>

## STATE OF LOUISIANA

<http://www.state.la.us/>

### 1. Taxpayer Assistance

Louisiana Department of Revenue and Taxation,  
Shreveport Office  
1525 Fairfield Ave  
(318) 676-7500  
<http://www.rev.state.la.us/>

### 2. IRS

3007 Knight St.  
Shreveport, LA 71105  
(318) 869-6310  
<http://www.irs.ustreas.gov/>

### 3. Alcohol & Tobacco Control Office

1525 Fairfield Ave  
Shreveport, LA 71101  
(318) 676-7511

### 4. Secretary of State's First Stop Shop

P. O. Box 94125  
Baton Rouge, LA 70804-9125  
Telephone: (225) 922-2675  
<http://www.sec.state.la.us/comm/fss/fss-index.htm>

### 5. Tax ID

Department of Revenue and Taxation  
P. O. Box 3863  
Baton Rouge, LA 70821  
(225) 219-7356  
(800) 829-4933  
[www.rev.state.la.us](http://www.rev.state.la.us)

### 6. Small Business Administration

#### Local

One University Place  
Shreveport, LA 71115  
(318) 676-3196

#### District

365 Canal St., Suite 2820  
New Orleans, LA 70130  
(504) 589-6685  
<http://www.sba.gov/>

# LICENSES, ETC