

## Graduate Admission Checklist

A graduate student has earned a Bachelor's degree.

- Complete an LSUS Application for Graduate Admission with application fee prior to deadline set by Graduate Studies: **Fall Term – June 30; Spring Term – November 30; Summer Term – April 30**. Students who miss the deadline may apply as non-matriculating and reapply for admission to a graduate program at the end of the term.
- Request that an official transcript from each college previously attended be mailed directly to LSUS. If you are currently enrolled at another college or university when you apply for admission, submit a current official transcript and then submit a final official transcript at the conclusion of the term. Visit the [LSUS Office of the Registrar](#) to request an official transcript. Faxed or hand-carried transcripts are not accepted.
- Provide proof of immunization as defined in the Immunization Policy or sign a waiver.
- If you are an active member of the armed forces or a dependent, submit a Verification of Temporary Residency form which is available at the [Office of Admissions website](#).
- If appropriate, have examination scores mailed by testing agency to the LSUS Office of Graduate Studies.
- Admission to Graduate Studies does not automatically admit an applicant to a degree program. Admission requirements for specific degree programs vary. *See the inside back cover of LSUS Application for Graduate Admission.*
- Contact your Program Director for additional admission requirements.
- Information concerning admission status, orientation, and registration will be mailed from the Office of Graduate Studies.
- Complete the FAFSA ([www.lsus.edu/finaid](http://www.lsus.edu/finaid)) and other financial aid documents by these deadlines: **March 1 for summer, June 1 for fall, and October 1 for spring**. Students in non-degree, no preference, non-matriculating and cooperative programs of study will not be eligible to receive financial aid.
- Understand your residency status. Out-of-state residents are required to pay non-resident fees upon enrollment.

- Pay tuition and fees by the fee payment deadline. You may pay via the website (<https://compass.lsus.edu>) using your credit card or financial aid. You may pay in person at Accounting Services (Administration Building 129) using cash. You may mail check or money order, made payable to LSUS, to LSUS Accounting Services, Administration Building 129.
- Visit [www.campushousing.com/lsus](http://www.campushousing.com/lsus) for information concerning LSUS housing. Applications are available via the website. Housing is granted based on first-come, first-served basis.

All requested documentation must be mailed directly to (faxed documents are not accepted):

Office of Admissions  
One University Place  
Shreveport, LA 71115