

LOUISIANA STATE UNIVERSITY SHREVEPORT
DEPENDENT STUDENT'S HEAD OF HOUSEHOLD STATEMENT
2009-2010

STUDENT'S NAME: _____

SSN: _____

Your Student Aid Report (SAR) has been selected in a process called Verification. This means that the information reported on your application must be reviewed by the Financial Aid staff at Louisiana State University Shreveport. You have already provided a copy of your 2008 income tax return, your parent's 2008 income tax return and a Verification Worksheet for a Dependent Student. The documents that you have provided have not answered all the questions needed to complete the verification process.

One of the areas that the Department of Education now requires Financial Aid administrators to verify is your parent's tax filing status. On your SAR you answered a question concerning your parent's marital status. Your SAR or other documents submitted indicates that your parents are married, but according to your parent income tax return they are filing "Head of Household". IRS Publication 17 states that a married person can only file income taxes as "Married Filing Jointly" or "Married Filing Separately". However, a person can file "Head of Household" if they are considered by the IRS as unmarried.

In order for a married person to file "Head of Household" and to be considered unmarried by the IRS all of the following conditions must be met:

1. The parent you are living with filed a separate tax return for 2008.
2. Your parent paid more than half the cost of keeping up their home for 2008.
3. Their spouse did not live in the home during the last six months of 2008. A spouse is considered to live in your parent's home even if he or she is temporarily absent due to special circumstances. The special circumstance is _____.
4. Your parent's home was the main home of their child, stepchild, or adopted child for more than half the year or the main home of their foster child for the entire year.
5. Your parent can claim an income tax exemption for a child, stepchild or adopted child.

If your parent does not meet the conditions listed above, their income tax was filed using the wrong filing status. To correct this they must refile their income tax with the IRS and submit a 1040X to the Financial Aid Office. Please be aware that no further action can be taken on your request for financial assistance until this office receives a corrected tax return.

If your parent does meet all the conditions listed above, you and your parent whose information is on the SAR are required to sign below. By signing below you and your parent are stating that they meet all of the conditions listed above. Please be aware that if you or your parents purposely give false or misleading information, you and/or they may be fined \$20,000.00, sent to prison, or both.

Student's Signature

Date

Parent's Signature

Date