



LOUISIANA STATE UNIVERSITY IN SHREVEPORT

One University Place  
Shreveport, Louisiana 71115

**SHREVEPORT**

Office of Student Affairs  
(318) 797-5116

**POLICY STATEMENT**

**NO. 4 08.00**

**COORDINATED BY** Office of Student Affairs

**EFFECTIVE** January 27, 1992

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**REVISED**

**SUBJECT** Appeal Procedures for Students with Defaulted Student Loans Guaranteed by the State of Louisiana

**I. PURPOSE**

To establish an appeal procedure for a student who cannot obtain an academic transcript because of a defaulted Louisiana guaranteed student loan.

**II. GENERAL POLICY**

Louisiana law requires public colleges and universities to withhold academic transcripts for those students who have defaulted on student loans guaranteed by the State of Louisiana. This law also requires higher education systems to set up an appeal procedure for students affected by this law. The LSU Board of Supervisors passed on this appeal authority to the Chancellor of each campus or his designee. The appeals designee for LSUS will be the Vice Chancellor for Student Affairs.

The student making an appeal will submit the appeal to the Vice Chancellor for Student Affairs. The Vice Chancellor will notify the Director of Financial Aid when an appeal is received so that evidence may be presented from the Financial Aid Office regarding the student's defaulted loan.

In the event that the Vice Chancellor denies an appeal, the student may appeal to the Chancellor for a final decision.

The student will have to submit a new appeal each time he/she wants to request an academic transcript until his/her student loan is no longer in default.

AUTHORIZED Gloria Raines 1/27/92  
Gloria Raines Date  
Vice Chancellor for Student Affairs

APPROVED John R. Darling 1/27/92  
John R. Darling Date  
Chancellor