

MASTER OF BUSINESS ADMINISTRATION

Admission Procedures

To be considered for regular admission to the Master of Business Administration (MBA) degree program, the applicant must

- a. complete an application for admission to graduate study;
- b. submit copies of all transcripts of prior undergraduate and graduate coursework;
- c. submit a score from the Graduate Management Admission Test (GMAT) (no older than 8 years) to the MBA Program Coordinator;
- d. exhibit promise for success in graduate work through achievement of a composite score of 1,000 or higher based on overall undergraduate grade-point average times 200 plus the GMAT score.
Minimum GMAT score for unconditional admission is 450.

No graduate student may enroll in a 600- or 700-level MBA course for graduate credit unless the conditions for regular admission are satisfied at least 30 days before registration. An applicant who does not meet the requirements for regular admission may be granted provisional admission, but no graduate student may enroll in 600- or 700-level MBA courses for graduate credit until all of the requirements of regular admission are met.

Early Admission

An LSUS business undergraduate student in his/her last semester who lacks no more than nine (9) hours of credit and who has at least a 3.0 UGPA may be conditionally admitted into the MBA program and may take up to six (6) hours of graduate credit if they meet all other requirements for full admission to the graduate program. The student must complete requirements for the undergraduate degree during the semester they enter the MBA program; the student will not be allowed to continue taking graduate courses until degree requirements are met.

General Recommendations

The student should be aware of certain procedures and rules in the College of Business in order to ensure proper pursuit of the MBA degree:

Course Sequence

The MBA program requires that certain courses be taken in sequence. MADM 760 must be taken in the last semester of the program. Students need to have taken the GMAT and achieved unconditional admission before they can enroll in 600- or 700-level coursework for graduate credit.

Mathematics

The student must have completed mathematics through MATH 121 before taking ECON 285 and ISDS 260 and ISDS 383 in the foundation work and before taking ECON 705, FIN 701 and ISDS 705 in the graduate portion of the MBA program.

Computer Literacy

A student entering the MBA program is expected to be competent in the use of word processing, spreadsheet applications, presentation software and database management tools. Classes in these areas, if needed, may be taken through the College of Business Administration (ISDS 150) or through the Division of Continuing Education at LSUS.

Admission Status

The student who has a baccalaureate degree and intends to pursue an MBA should register as a graduate student. A student should maintain graduate status throughout the undergraduate foundation work and the graduate course work. Graduate status will ensure that a student receives proper advising in order to maintain progress through the MBA program.

Grade Point Average

Students must maintain at least a 3.0 grade point average each semester in graduate coursework while pursuing the MBA degree (see “*Probationary Status*”). In addition, a student who earns a third grade of C or lower in graduate coursework will be dismissed from the program. A student who earns a grade of D or F in any graduate course will be permitted to continue in the MBA program only after approval is given by the Graduate Studies Committee. To seek such approval, the student must submit a written appeal to the Graduate Studies Committee; the Committee must receive the appeal at least one week prior to the day of regular registration for the semester following the one in which the D or F was earned.

Graduate Electives

The MBA program allows for six hours of electives. These courses permit the student to study an area in greater depth, such as finance, accounting, health care management, human resource management, marketing, or international business. Graduate elective courses offered in colleges other than Business Administration may be approved for a maximum credit of three hours.

All 600-level courses require additional work of graduate students; these 600-level courses are offered concurrently at the undergraduate 400-level. No more than two 600-level courses may be counted toward the MBA degree.

Health Care Concentration

A student may earn an MBA degree with a concentration in Health Care Management. All required courses, 24 credit hours, must be completed, as well as 12 elective credit hours in the area of health care. These elective courses include but are not limited to health care management, health care law and ethics, and health care systems.

Transfer Credits

A maximum of 6 semester hours of graduate credit with grades of B or higher may be transferred from another Association to Advance Collegiate Schools of Business (AACSB) accredited institution, with the approval of the MBA Program Coordinator. If the student wishes to transfer credit earned while he or she is enrolled in the LSU MBA Program, approval prior to enrolling in the course to be transferred must be obtained from the MBA Program Coordinator. Students must submit to the MBA Coordinator a catalog description and syllabus for a course before it can be approved for transfer credit. Graduate credits earned more than eight years before the completion of the MBA degree cannot be transferred. Graduate credits earned during any semester or term in which the student was classified as non-degree may not be used to satisfy degree requirements.

Course Requirements

The Master of Business Administration degree program consists of two parts: foundation courses and graduate courses.

Foundation courses prepare students for the advanced material taught in the graduate courses. Students with non-business undergraduate degrees usually need to complete 24 semester hours of foundation coursework. A student may demonstrate foundation knowledge through satisfactory scores on CLEP tests. The MBA Program Coordinator will evaluate a student’s previous coursework to determine the foundation courses needed.

Students with undergraduate business degrees might need foundation coursework if their undergraduate programs did not include certain courses, such as business statistics or production and operations management. Because some foundation courses have prerequisites, they need to be taken in sequence.

Students who have a baccalaureate degree and take undergraduate foundation courses must earn at least a C in those courses. All foundation coursework may be taken on a Pass/No Credit basis.

Graduate courses include 8 required and 2 elective courses. These courses are listed below. The previous section, “*General Recommendations*,” contains information about course sequence, the mathematics requirement, and electives. Because the MBA degree is an advanced degree that provides students with the

knowledge and skills needed in a variety of business careers, the program is a balance of quantitative and non-quantitative courses. Required courses are taught in fall and spring semesters with elective courses being offered fall, spring and summer semesters.

FOUNDATION COURSES

Total Hours: 24

| <i>Courses</i> | <i>Hours</i> |
|---|--------------|
| Accounting 285 | 3 hours |
| Economics 285 | 3 hours |
| Business Law 280 | 3 hours |
| Finance 301 | 3 hours |
| Information Systems/Decision Sciences 260 | 3 hours |
| Information Systems/Decision Sciences 383 | 3 hours |
| Management 301 | 3 hours |
| Marketing 301 | 3 hours |

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Total Hours: 30

| <i>Courses</i> | <i>Hours</i> |
|--|----------------|
| <i>Accounting 701</i> | <i>3 hours</i> |
| <i>Economics 705</i> | <i>3 hours</i> |
| <i>Finance 701</i> | <i>3 hours</i> |
| <i>Information Systems/Decision Sciences 705</i> | <i>3 hours</i> |
| <i>Management 701</i> | <i>3 hours</i> |
| <i>Management 720</i> | <i>3 hours</i> |
| <i>Management 760</i> | <i>3 hours</i> |
| <i>Marketing 701</i> | <i>3 hours</i> |
| <i>*Electives</i> | <i>6 hours</i> |

**for a student to earn an MBA with concentration in Health Care Management, twelve hours of elective coursework in the area of health care must be completed.*

NOTE: Students are expected to be proficient in word processing, spreadsheet and database management software tools.