CONSTITUTION
Of the
ASSOCIATION OF STUDENT ACCOUNTANTS

Article I: Name.
The name of this organization shall be called the Association of Student Accountants of Louisiana State University in Shreveport, formed in August, 1974. The club voted to change the name to Association of Student Accountants in August, 2001.

Article II: Objectives.
1. It is recognized by the Association of Student Accountants that there are several desirable objectives toward which the accounting students and the faculty of the College of Business Administration should work. Among these are:
   a. To develop contact and communication with the local community;
   b. To encourage more frequent and personal exchanges of ideas between students and faculty members;
   c. To provide increased opportunities for student identification with, and knowledge of accounting;
   d. To create an awareness of the professional opportunities available in the accounting areas;
   e. To cooperate with the administration of the school and to abide by all University regulations;
   f. To participate in all projects which will be beneficial to the organization and the University.

Article III: Membership.
1. Any full-time or part-time student at LSUS who holds an overall grade point average of 2.0 or better, and is not on disciplinary or academic probation may be a member of the Association of Student Accountants. Full-time, as well as part-time, student members have voting rights. Officers must have completed at least six hours of accounting to be eligible for election. The only exception to this requirement is if the candidate has less accounting hours and runs unchallenged. They may assume their duties with the mutual consent of the other elected officers and the faculty advisor. All members have the privilege to vote who comply with the “University good standing” criteria as listed in the Student Handbook.

2. Any individual having done service to the organization may be elected as an honorary member by the organization. Such membership does not carry the privileges of voting, holding office, or serving of committees. The approval of the Chancellor of LSUS or other designated official must be secured before honorary membership may be offered by the organization.

3. Dues will be $15.00 per semester, payable by the second regular meeting of the semester. Non-payment of dues will suspend voting privileges.

Article IV: Nominations and Elections of Officers.
1. The officers for the first year of formation of the Association of Student Accountants will be appointed during the summer prior to the Charter’s approval. These persons will hold office until September of the following year.

2. Election of officers will be held at the last regular meeting in the spring. Nominations will be made by the Nominating Committee (Board of Directors) and nominations will also be taken from the floor.

2a. The voting shall be done by a secret ballot.

3. Officers will serve for a term of one year.
4. In case of a vacancy in the office of Presidency, the Vice-President will become President until the original President’s term of office expires.

5. In case of vacancy in any other office, a successor will be elected by a majority vote of the members at the first regular meeting following the vacancy.

Article V: Board of Directors and Duties of an Officer.

1. President.
   The President makes announcements and conducts meetings. The President should always be assisting the other board members with their duties and should assume the ultimate responsibility for the completion of their duties.

2. Vice-President.
   The Vice-President should work with the President securing speakers for the meetings and advertising the meetings with flyers. The Vice-President coordinates meetings and refreshments. The Vice-President is in charge of the semester money-maker, Fall Fest or Spring Fling and the parties of the club. The Vice-President shall also arrange a calling committee to better facilitate good communication and keep members informed of current activities. The Vice-President shall procure an updated roster from the Secretary to be used by the calling committee to fulfill this requirement.

3. Treasurer.
   The Treasurer shall keep accurate records of all financial transactions of the Association of Student Accountants and complete a financial statement each semester.

4. Secretary/S.O.C. Representative
   The Secretary should keep minutes of the meetings and keep copies of all correspondence submitted in the Chapter’s name and keep copies of any pertinent advertising that the club has. The Secretary shall be responsible for submission of annual roster sheets and other required correspondence to the S.O.C. The Secretary shall be responsible for taking club pictures and updating the bulletin board on the first floor of the Business Education building. The S.O.C. Representative is responsible for attending monthly S.O.C. meetings in the University Center, and keeping the Board of Directors updated.

5. Event Coordinator
   The event coordinator is responsible for getting activities together for community service and collecting new ideas for the club to participate outside the college.

6. Faculty Advisor.
   The Faculty Advisor(s) will be appointed by the department chair and normally will serve one year. The Faculty Advisor(s) will also serve on the Board of Directors.

7. Resolutions.
   The Board of Directors has the authority to consider and pass proposed resolutions governing activities and services of the Association of Student Accountants, and changes in rules and policies thereto, when called upon by the President for submission to the Association of Student Accountants membership for approval.

Article VI: Committees

1. The following committees may be appointed by the President or by volunteer basis of membership and serve one semester term membership:
   a. Program Committee – To assist the Vice-President with his/her duties. May include subcommittees such as the Refreshment Committee.
   b. Project Committee – To assist the Vice-President with his/her duties. May include subcommittees such as the Calling Committee.
   c. Information Committee – To assist the Secretary with his/her duties.
2. From time to time, the President may appoint, with the mutual consent of the Club officers, such special committees as may be necessary in his/her judgment or the judgment of other officers.

3. The President shall serve as ex-officio member of all committees.

4. All committees shall consist of a chairperson, and subject to the President, shall have as many members as deemed necessary.

5. All problems pertaining to either administrative or activity matters shall be referred to the President.

Article VII: Meetings
1. Regular Meetings
   Regular Meetings of the Association of Student Accountants shall be held no more than twice each month, at a time and place recommended by the Club officers, and approved by general consensus of the members. All meetings shall begin promptly at the regular set time. Except as otherwise provided in this Constitution and Bylaws, notice of regular meetings shall be given in such manner as the Club officers deem necessary.

2. Special Meetings.
   Special Meetings of this club may be called by the President, at his/her discretion, and shall be called by the President when requested by Club officers, at a time and place determined by the person requesting the same. Notice of special meetings setting for the purpose, time, and place thereof shall be given to each member of this Club at least ten days prior to the date thereof.

3. The presence in person of a majority of members in good standing shall be necessary for a quorum at any meeting of the Club. Only members in good standing may exercise voting privilege and hold office in this Club.

4. Except as otherwise specifically provided, the act of a majority of members in good standing at any meeting shall be the act and decision of the entire Club.

Article VIII: Revenue.
1. Revenue will be such as that recommended by the Board of Directors, approved by the Faculty Advisor(s), and adopted by majority of eligible voting club members at a regular meeting.

2. In the event that the Accounting is dissolved, any funds in the treasury shall be turned over to the Library for use in purchasing educational material related to accounting.

Article IX: Amendments to this Constitution.
1. Any amendment to the Constitution must be adopted by a majority of the members present and voting. Written notice of a proposed amendment will be given to the members in the previous regular meeting. There will be no voting by proxy.

Article X: Parliamentary Authority.
1. Robert’s Rule of Order will be the parliamentary authority for all matters of procedure not specifically covered by this Constitution.

Article XI: Scholarship.
1. Scholarship(s) in the amount of $500.00 shall be awarded each academic year. The scholarship may be divided between two students if so desired. Scholarship applications are to be filled out in the spring semester and the winner(s) will be announced at the final meeting of the spring semester and awarded the following fall semester.
2. The scholarship winner(s) shall be decided by a group of faculty including the Faculty Advisor, the Department Chair, and any other designated accounting faculty member.

3. The criteria for selecting the winner(s) shall be as follows:

   a. GPA
   b. Need
   c. Extracurricular
   d. Attendance for the past year
   e. Nonacademic activities
   f. Academic achievements

   Applicants must join the club on or before the first meeting of the spring semester, and submit an essay no longer than one page with the application.

(As amended by the voting body of the Association of Student Accountants in its regular meeting on October 3, 1983, pursuant to the preceding Constitutions’s rules of order.)

(Second amendment on October 25, 1991 by majority vote during the regular meeting of November 12, 1991 as per Article IX of this Constitution.)

(Third amendment proposed on March 23, 1994 to be voted on April 20, 1994.)

(Revised October 25, 1995)

(As amended by the voting body of the Association of Student Accountants on September 7, 2000)

(Article I, by majority vote, the club changed the name on August 28th, 2001)