POLICY STATEMENT

Issued By: The Office of the Chancellor

Coordinated By: The Office of Sponsored Research

Effective: August 22, 2014

Subject: Institutional Review Board

I. Purpose
This Policy governs the membership and responsibilities of the LSUS Institutional Review Board.

II. Policy
The Institutional Review Board (IRB) reports to the Provost and Vice Chancellor for Academic Affairs. Its members are appointed by the Provost for staggered three-year terms, with membership of the Board constituted as follows:

Two Faculty, College of Business, Education, and Human Development
Two Faculty, College of Arts and Sciences
One Faculty, Library
Ex officio: Associate Vice Chancellor for Sponsored Research

The Associate Vice Chancellor for Sponsored Research (or the Provost’s designee) will serve as the Chair of the Institutional Review Board.

The primary responsibility of the Board is to review and, at its discretion, monitor research projects conducted by faculty or students at LSUS that incorporate human or animal participants. Prior to the commencement of such research, the Principal Investigator must complete and submit the LSUS IRB Approval Form to the Chair of the Committee and receive signed approval. In recognition of the benign nature of many research projects, the Chair has the option of approving the proposed research at his/her discretion if the submitted Approval Form outlines procedures to (1) maintain confidentiality of human participants (if any) and (2) if the proposed research poses no threats of mental or physical harm to human or animal participants. The proposed research project will be put forward by the members of the IRB if either of these conditions is not met or for any other concern raised by the Chair.

APPROVED

Vice Chancellor Academic Affairs/Provost

Chancellor

Date

8-29-14

8-29-14