

**Head of Resource Management and Discovery / Assistant Librarian
12 month, Tenure – Track Position**

The Noel Memorial Library seeks applications for the Head of Resource Management and Discovery, a 12 month, tenure-track faculty position. The successful candidate should have knowledge of library technical services, including acquisitions, cataloging, discovery/accessibility, metadata, serials, and physical processing of materials for library collections.

Major responsibilities will include original cataloging; supervision of acquisition, binding, copy cataloging, and serials processes; serving as the library's backup LOUIS Systems Administrator; managing the library's online resources; and providing or facilitating systems support for discovery tools. The selected applicant should be able to demonstrate effective leadership in planning and evaluating services, policies, and procedures. Candidates will be expected to participate in professional development and scholarly communication. Research assistance desk duties, as needed. Some in-state travel is required.

Qualifications:

Applicants should have an ALA-accredited MLS or MLIS degree, and at least two years of library experience in at least one of the following areas: cataloging, discovery system management, electronic resource management, or systems. The selected applicants should have familiarity with MARC records and emerging technologies. Excellent interpersonal, oral, written, and technical skills are required. Applicants must be able to lift 25 lbs.

Preference will be given to qualified applicants who have experience with the SirsiDynix Symphony LMS; OCLC Connexion; and cataloging. Academic library and supervisory experience is also preferred.

Salary: \$50,000

Special Instructions:

To apply for this position, a CV, cover letter, and the names and contact information for at least three professional references should be sent electronically to:

Laura Upshaw
Administrative Assistant to the Search Committee
Laura.Upshaw@LSUS.edu

Review of applications will begin immediately and continue until the position is filled.
LSUS is an Affirmative Action and Equal Opportunity Employer.